Matthew Rand, President of the Union
Rasika Ekhalikar, Vice President of the Union
CJ Markum, Graduate Rep
-----, Class of 2018 Rep
David Raab, Class of 2019 Rep
Anissa Choiniere, Class of 2020 Rep
Andrew Waltzer, Class of 2021 Rep
Ida Etemadi, Club/ICA Rep
Kay Sun, Club/ICA Rep
Ciera Williams, Club/ICA Rep
Ryan Delaney, Club/ICA Rep
Ananya Murali, Club/ICA Rep
Brookelyn Parslow, Club/ICA Rep
Caitlin Kennedy, Member at Large
Caroline Ringel, Member at Large
Cohen Davis, Member at Large
Brian Mansaku, Member at Large
Christopher Maria, Member at Large
Matthew Heimlich, UC Rep
Ezra Teboul, GC Rep
Joe Venuto, Senate E-Board Liaison
Deepika Senthilnathan, Club Financial Advisor
Martha McElligott
Richard Missinelli
Tejas Narayan
Elle Mees
Stefanie Wagner
Raeby Burns

Guests (Please Print)
Rensselaer Union Executive Board
Meeting Minutes
February 1st, 2018

Pep Band

Liv:
Manager of Pep Band
Haven’t shot T-Shirt into the audience for a while
The front is approved, but we aren’t sure about the back
The back says “and Clarkson still sucks”

Martha:
The back of the shirt has not received approval from Creative Services

Matt Rand:
The motion is only for the shirts, not whether or not we approve them
The motion includes the wording “pending approval”

MOTION #1: REALLOCATE $500 TO PEP BAND FOR T SHIRTS PASSES 14-0-1
MOTION #2: REALLOCATE $50 TO PEP BAND FOR FACE PAINT FROM CONTINGENCIES PASSES 14-1-1

Games Club

Richie:
Treasurer of the Gaming Club
Chose to send a team to the World Boarding championships
We budgeted the money for next year, but we need to register now which means we need to register now, so we need $440

Brookelyn:
Is it only for registration or is it also for travel

David:
They aren’t asking for anything more

Chris:
Can you tell me more about the actual competition?
Richie:

It is a nine-day event that I have been to before
It is a large open gaming room where people just have fun and then there are tournaments that you can compete in a team or individually
It’s a really great event where you can meet people from all over the world and it’s also a trade show for board game companies

Tejas:

How many colleges have teams?

Richie:

We may be the first
There are usually about 60 teams per year but about 2000 – 3000 people initially
Each team has four people

Tejas:

Is it actually worldwide?

Richie:

Mostly US and Canada but people do come from all over

Kay:

Did you previously pay for it as a team?

Richie:

I went individually because I’m a Freshman and this is an idea that I brought with me
We already have a team of four committed to going

Bryan:

Do these registration fees last longer than just the tournament?

Richie:

The sustaining membership gives chance to go to the tournament for its entirety
The membership is another way of saying registering for the tournament

CJ:

It was budgeted for $400
How was it changed to $440?
Richie:

If it is before January 31st, there is a $10 discount
That deadline was met, but hopefully we will reach it next year

Matt Heimlich:

Are the four people going students?

Richie:

They are all activity fee paying students

David:

This is a small part of the total expenses to go
The E-Board isn’t paying for anything else, just the registration

Anissa:

You would consider this more of an entry fee than a membership fee
The other members of the club will not be getting anything from this?

Richie:

It gives people voting rights to decide what the tournaments are in

Tejas:

Does it disrupt classes?

Richie:

It is over the summer

Ryan:

It’s a good place for RPI to be advertised

Ida:

Why is it in front of the board if it’s under $500?

Matt Rand:

It is a new program, but I would send it to the board anyways

Caitlin:

We already approved it over budgeting so it would be a little contradictory to deny it now

CJ:

I’m worried about this being sustainable
It is a nine-day competition over the summer

When clubs do things over the summer, it interferes with plans and possibly with summer arch

The students in summer arch would miss a significant amount of class

Anissa:

Normally we only subsidize 40% if it only goes towards individual members

Technically this is trip fees

Matt Rand:

This is borderline and we are paying for memberships for them to distribute among their members

Ciera:

Do they get anything from winning? Do they get a reward?

Anissa:

This is more like individual membership fees

Brookelyn:

It’s really just a registration fee

David:

This is something we approve for them to do now

They need to sign up for it now

We already approved the program

CJ:

Understand where you are coming from

If we are going by 40% we should give 40% for everything

Kay:

I don’t think its one member overturning the entire boards decisions

They might not have known about the entire policy

Without further understanding, we have a policy right now and I want to stick to it

They can reach out

David:

They reached out to me to consider asking for an appeal
Ryan:

Individual membership fees at 40%

Anissa:

It’s not registering the RPI Games Club
Its registering 4 individuals

Anissa:

It sets a dangerous precedent that we are intentionally not following our policy
Now that we know what should have happened, don’t see why we should go against it

Caitlin:

We can either ask them to come back with 40% or we can just apply
If we change it now we should change it in the budget too

CJ:

When budgeting happened the precedent was already set

Brookelyn:

I think we should table it and tell them to come back so they can get more money

Brian:

All participants should pay their own travel expenses

MOTION #3: MOTION TO ALLOCATE $440 TO GAMES TABLED

MOTION #4: MOTION TO TABLE UNTIL FEB 8th PASSES 9-8-0

Domino Toppling

Lucy:

Member of the domino toppling club

Tiffany:

Secretary, freshman representing domino toppling club

Lucy:

It’s a place where anyone interested in domino art can come and learn different skills and experiment with dominoes
Our president Lily is a professional domino toppler who has been doing this for over 10 years
It involves art, mathematics, geometry, and it’s just a fun way to hang out with your friends
Brookelyn:
    Do you have any plans for how to keep the club going in the future?

Lucy:
    Her and another student who is a senior
    They both have YouTube channels and we are all now pretty up to date as to how to pass skills on
    It is a skill that is easy to learn and is fun for anyone who wants to get involved
    It ill always be possible to teach new members

Caitlin:
    They are going for recognition and will be coming back for a starter budget

CJ:
    I see this club having a hard time sustaining membership and supplies are very expensive
    We have other clubs who should use that money
    I don’t see it being impactful
    It could turn into a huge budget or at least one of notable size

Matt Heimlich:
    Right now they are using Lily’s dominoes
    They really aren’t asking for much
    It is mainly the accessories they use that are a bit more
    We don’t know if anyone else who is a professional will come in

David:
    Some clubs are bigger and more active but for now we should just be looking if this is a good club to include in the union

Chris:
    We do not need always need to have a high class domino toppler to keep the club going
    People could just have fun, relaxing, and toppling dominoes

Stef:
    They have two professional domino topplers and one is a senior

CJ:
    I’m internally conflicted and the fact is that we have to sunset about 120 of them
I don’t think very group of friends needs to be a club
It just doesn’t need to happen
One professional has been here for a while
Why can’t this just be something with a group of friends

Ciera:
I think it would stay sustainable and it would show how happy we are to support peoples personal interest on campus
How long will they need to take up a space?
How large sale will their projects be?

Caitlin:
The point of a group of friends is most groups on campus
How can we say that were supporting students if we don’t give them a chance?

Brookelyn:
I like that we have clubs that can’t be found on another campus
To not recognize them would just be a shame
We aren’t even talking about a budget right now

MOTION #5: MOTION TO MAKE DOMINO TOPPLING CLUB A UNION RECOGNIZED CLUB PASSES 15-0-2

Outing Club
Matt Rand:
We have checked in with them and they have shown us a lot of evidence
James and the Outing Club have been having productive meetings and they have been doing a phenomenal job

Brian:
Fall Lake George will probably not be coming back due to risk management

MOTION #6: MOTION TO TAKE RENSSELAER OUTING CLUB OFF OF PROBATIONARY STATUS EFFECTIVE IMMEDIATELY PASSES 16-0-1

ClubOps

MOTION #7: MOTION TO MAKE CAITLIN KENNEDY THE CHAIRPERSON OF THE CLUB OPERATIONS COMMITTEE PASSES 16-0-1

Committee of the Week
Kay:

We are looking through the current operating businesses in the Union.
We have surveys going on about the barbershop and if it is not effective we may be seeking a replacement.
We have been meeting with the bookstore and Ben and Jerry’s.
Facilities updates will be concerned with Wi-Fi problems and more outlets.
Something else we might be looking into are the tables and chairs in the balcony area of the third floor.
New furniture for the meeting rooms will be coming in late February.
The storage space in the vet’s lounge is being disputed over.
The third thing will be trying to have history references for future BizOps.
We will list out the underutilized programs or maybe projects that have fallen in the past and the reasoning for them so future committees don’t.

Wednesdays 6:00 pm

David:

Will you be bringing food?

Kay:

I made it at the last one.

Director’s Report

Martha:

We changed our budgeting timeline, so we were able to do something last month that we have never done before.

Joe, Cameron, and I went to a conference that showed various types of summer programs.

Everyone is preparing for the winter carnival.

Senate Report

Joe:

Rasika is the 2018 Representative.

Deepika’s appointment is postponed until next week so she could make it.

Ellie:

We also have a new parliamentarian.
David:

Will we have a broomball meeting

Matt Rand:

We will have a Broomball game
It's usually the weekend after spring break
It is six people on the ice
Paul is still technically Parliamentarian
We have to play Broomball

Justin:

Oh Shit

Matt Rand:

Paul is still parliamentarian

President’s Report

Matt Rand:

On the third, we are going to kick off black history month and it will end with a performance by ZuZu

Member Reports

Anissa:

We talked about livestreaming at the last Policies meeting
I will be sending out a google form so please voice your opinion there

Joe:

The UAR will hopefully be approved by Wednesday

Matt Heimlich:

Class of 2020 is currently selling tickets for their hockey night
100 days sold out in three days

Rasika:

Next Saturday is winter carnival
I move that Brian be member of the week
He's helping with the UAR and is a vice chair of BizOps
1. Roll Call @ 8:00 PM

2. Welcome

3. Presentations
   a. Pep Band - 8:05 PM
   b. Games Club - 8:25 PM
   c. Domino Toppling – 8:50 PM

4. Reports:
   a. Committee of the Week – Business Operations
      i. Next Week – MAP
   b. Director’s Report
   c. Senate Report
   d. President’s Report
      i. Ribbon Cutting Ceremony for Veterans Lounge
      ii. Positions within the Admin Office
   e. Member Reports

Contingencies FY18 Beginning Balance $32,500
Contingencies FY18 current balance $25,617.50

Contingencies FY17 Beginning Balance $32,500
Contingencies FY17 this week $22,122.65
EXECUTIVE BOARD PROPOSAL COVERSHEET

Pep Band
CLUB

Livinia Williams
HEAD CLUB OFFICER

Livinia Williams
PRESENTER

508-341-5759 / willi13@rpi.edu
PHONE NUMBER / EMAIL

No. of Members
RPI Students: 84
Faculty/Staff: 0
Community: 0

DATE SUBMITTED

REQUEST SUMMARY: Please list items/services to be purchased and their costs.

<table>
<thead>
<tr>
<th>Item/Service</th>
<th>EXPENSE</th>
<th>INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Face Paint</td>
<td>$50</td>
<td>None</td>
</tr>
<tr>
<td>40 T-Shirts</td>
<td>$450</td>
<td></td>
</tr>
<tr>
<td></td>
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<tr>
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<td></td>
</tr>
<tr>
<td>Total</td>
<td>$500</td>
<td>Total</td>
</tr>
</tbody>
</table>

Additional Subsidy Request Total $500 (Expense less Income)

JUSTIFICATION & EXPLANATION:
Has this been requested before? Yes
(for example: at budgeting or prior EBoard meeting)

Please attach another sheet with the following information:
a. Detail of items/services to be purchased. (copy of quote, etc.)
b. Demonstration of need/interest, or background.
c. How will this impact future budgets. (service/maintenance cost, replacement cost, etc.)

Reviewed by: Rasika  PEELAPAD
Executive Board Representative
DATE 1/31/18

Reviewed by: Andrew  STEWART
Rensselaer Union Finance Coordinator
DATE 1/31/18

Reviewed by: [Signature]
Rensselaer Union SARP
DATE 1/31/18

COMMENTS by Rensselaer Union SARP

COMMENTS by E-Board Representative

☐ Approved ☐ Reserves
☐ Not Approved ☐ Contingency

Form available for download at union.rpi.edu/club-finance
The RPI Pep Band is seeking E-Board approval for $500 for t-shirts and face paint for the annual Big Red Freakout. We are planning to spend approximately $50 on face paint and $450 on t-shirts. We plan to use our t-shirt cannon to launch the proposed t-shirts into the student section at the game in order to raise school spirit and promote unity at the hockey game.

This money has been requested before and is a part of the Pep Band budget annually. It is a great way to incite school spirit at the game and get the Band involved more with the student section. We are requesting that this money be awarded this year and in perpetuity.

With the $450 t-shirt allotment, we are planning to purchase 40 Freakout t-shirts. We have a very good relationship with Screen-It and are planning to purchase them from there for roughly $10 each. Attached is the t-shirt design, which was drawn by one of our members.
Camping Club

HEAD CLUB OFFICER: Julia Wilmuth

ACCOUNT NUMBER: 302088, 3137

PRESENTER: Richard Massimilla

PHONE NUMBER / EMAIL: (516) 725-0147 / massir@rpi.edu

No. of Members
- RPI Students: 4
- Faculty/Staff: 0
- Community: 6

Due/person/yr.: $0

DATE SUBMITTED

Present Rensselaer Union Subsidy: $3,440

REQUEST SUMMARY: Please list items/services to be purchased and their costs.

<table>
<thead>
<tr>
<th>Item/Service</th>
<th>EXPENSE</th>
<th>INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>RPA membership</td>
<td>$440</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
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</tr>
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<td>3</td>
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<tr>
<td>Total</td>
<td>$440</td>
<td></td>
</tr>
<tr>
<td>Additional Subsidy Request Total</td>
<td>$440</td>
<td></td>
</tr>
</tbody>
</table>

JUSTIFICATION & EXPLANATION:
Has this been requested before? 
(budgeting for FY19)

(for example: at budgeting or prior E-Board meeting)

Please attach another sheet with the following information:
- Detail of items/services to be purchased. (copy of quote, etc.)
- Demonstration of need/interest, or background.
- How will this impact future budgets. (service/maintenance cost, replacement cost, etc.)
- Up to date Banner printout (available through SARP)

Reviewed by: [Signature]

Reviewed by: [Signature]

Reviewed by: [Signature]

COMMENTS by Rensselaer Union SARP

COMMENTS by E-Board Representative

Approved during budgeting but they need money now to register for competition
This is the only competition expense the Board will be paying

☐ Approved  ☐ Reserves  ☐ Not Approved  ☐ Contingency

Form available for download at union.rpi.edu/club-finance
The Gaming Club would like to purchase four sustaining Boardgame Players Association (BPA) memberships to send a team of four members to participate in this summer’s World Boardgame Championships. The prices of these memberships are listed at: https://www.boardgamers.org/about_terms.html. The price is $110 per person, so with four people this will cost $440 total.

Boardgaming is the main activity of the Gaming Club. There are many people in the Gaming Club who would like to participate in this year’s WBC as part of an RPI team. The students who would go this summer have already been selected and are: Richard Massimilla, Julia Witham, Anthony Veschi, and Eric Jacobson.

The WBC is an intensive nine day event that will serve to hone the skill of members of the Gaming Club. Through playing with the world’s top boardgamers, the competitors sent by RPI will gain exposure to novel strategies that may not be present in our local boardgaming community.

The Gaming Club would like to continue sending competitors in future years. The four memberships currently being requested have already been approved in the FY 2019 budget. Since the memberships must be purchased now, the Gaming Club is requesting the funds to purchase the necessary BPA memberships to compete in this year’s WBC. This request will not have to be made again since it is in next year’s budget.
1. Club Information
   a. Club Name: RPI Domino Toppling
   b. Club Contact Name: Lily Hevesh
   c. Club Contact’s Position, if applicable: President
   d. Phone Number: 603-303-6698
   e. RPI Email Address: hevesl@rpi.edu

2. Purpose Statement - In 2-3 sentences, using 3rd person, describe your club’s purpose and the benefits to those who join the club and to the Union as a whole:

The purpose of RPI Domino Toppling is to give students the opportunity to learn the basics of Domino Art so that they have the skillset necessary to create their own unique domino projects. Through hands-on workshops and demos by professional Domino Artists (also RPI students), members will learn how to engineer complex domino setups so that it is not only reliable, but also visually appealing. This club applies engineering, physics, art, design, geometry, and creative problem solving while also bringing together a friendly community of domino enthusiasts.

3. What are the goals of your organization? What annual or one time activities will you hold/have you held to reach these goals?

The goal of RPI Domino Toppling is to get students interested in this emerging art form by teaching them various domino techniques and allowing free time to build what they want. We will host an all day “free build” event where people can come in throughout the day to learn the domino basics, build a small section, and then connect it all at the end to create one massive, collaborative domino setup. The falldown date and time will be publicized so all members of the RPI community can watch the dominoes topple.

4. What unique opportunities can your club to bring to campus?

Students will be able to learn how to build dominoes from a professional Domino Artist who has over 1,500,000 subscribers on YouTube (YouTube.com/Hevesh5) and has traveled around the world doing domino projects for Will Smith, Katy Perry, Honda, and Pizza Hut. I am more than happy to share my domino building skills with the RPI community and teach them all my building tips and tricks. I am also open to hosting domino events and workshops.

5. Has your club held an event that was open to the entire campus?

We have not held a campus wide domino event yet, but we plan to do a “free build” event next semester.
6. Please attach three meeting assessments (or email to policies@union.rpi.edu)
   a. Assessments should include:
      i. Date of meeting
      ii. Number attending
      iii. Location/time
      iv. Meeting Minutes
      v. How did you advertise?
      vi. Personal evaluation of the meeting’s successfulness

   Assessments attached.

7. Which category would best describe your club?

   | a. Academic or Professional | b. Campus Programming |
   | c. Club Sports              | d. Greek Life          |
   | e. **Hobby or Special Interest** | f. Multicultural |
   | g. Recreation & Fitness     | h. Religious           |
   | i. Service & Volunteerism   | j. Other: Visual or Performing Arts |
   | k.                          |                         |

8. What is the membership of your club? What are the class years of the club’s members?

   As of 11/29, RPI Domino Toppling has 31 members total. We have members from all classes (Class of 2021-2018)

9. Who are the leaders/officers of your club and what are their responsibilities?

   President: Lily Hevesh – Organizes club schedule, creates domino building activities, does demos/workshops, transports materials, and oversees all members of the club

   VP: Shane O’Brien – Acts as a second instructor, helps out with the demos/workshops/activities, transports materials, and aids the president.

   VVP: Lucy Belden - Helps with transporting materials and aiding the president and VP.

   Secretary: Tiffani Szeto - Takes attendance, records minutes from the meeting, and gathers all club member information (name, email, RIN, year, etc.)

   Treasurer: Tatum Hobby - In charge of all funds coming in and out of the club including printing costs for flyers, supplies, and tickets for domino events.
10. How will you grow and retain your club’s membership?

I will grow my club’s membership by hosting and advertising domino events where people can come watch the topple and help build the project, even if they are completely new to Domino Art. Knocking down the dominoes is the most exciting part, so people will be encouraged to bring their friends to witness the topple. Also, we will have new domino building activities, domino topples, and competitions every week to keep members coming back.

11. Why are you pursuing recognition?

I am pursuing recognition so that all students have the opportunity to learn how to build with dominoes and have fun with chain reactions. I want to introduce this emerging artform to RPI.

12. Are you affiliated with an off-campus or national organization?

I am not affiliated with an off-campus or national organization.

13. Does your club intend to request a budget in the future? If so, what things would be requested (instructors, equipment, rental fees, etc.) Please be aware that recognition must be granted a semester in advance of a request for a budget.

Yes, I intend to request a budget in the future to purchase new dominoes and building supplies.
The Following is a suggested constitution for Rensselaer Union Recognized or Affiliated Clubs.

Articles, Clauses, or Sections that are underlined are mandatory for any and all Club constitutions. Additions may be made to these Articles, Sections, or Clauses but the underlined Articles, Sections, or Clauses may not be altered.

CONSTITUTION OF THE RPI DOMINO TOPPLING, VERSION #1

ARTICLE I. Name

The name of this organization shall be RPI Domino Toppling, hereafter referred to as the Club.

ARTICLE II. Purpose and Lifetime

Section 1. Purpose

The purpose of RPI Domino Toppling is to give students the opportunity to learn the basics of Domino Art so that they have the skillset necessary to create their own unique domino projects. Through hands-on workshops and demos by professional Domino Artists (also RPI students), members will learn how to engineer complex domino setups so that it is not only reliable, but also visually appealing. This club applies engineering, physics, art, design, geometry, and creative problem solving while also bringing together a friendly community of domino enthusiasts.

Section 2. Lifetime

a. The Club shall cease to be recognized or affiliated with the Rensselaer Union 12 months from the adoption of this constitution unless:
   i. a new constitution is adopted by the Club and subsequently presented to and approved by the Rensselaer Union Executive Board or delegated authority;
   ii. or this constitution is presented, with this section removed, as the permanent constitution of the Club to and approved by the Rensselaer Union Executive Board or appropriately delegated authority.

ARTICLE III. Membership

Section 1. Equal opportunity and Hazing

a. It is the policy of the Club to provide, to the maximum extent feasible, equal opportunity to all qualified individuals without regard to race, ethnicity, color, religion, national origin, gender, sexual orientation, or disability for all aspects of the Club’s activities.

b. Hazing, reckless or intentional endangerment to health, or forced consumption of alcohol or other drugs for the purpose of initiation into or continuing membership of the Club is strictly prohibited.

Section 2. Definition of Membership

a. To be eligible for Regular Membership, a person must be a registered student of Rensselaer Polytechnic Institute and have paid the Rensselaer Union Activity Fee for that semester or be the spouse or legal dependent of a qualified person under this paragraph.