Attendance
4/24/2018

Justin Etzine, 129th President of the Union

Rasika Ekhalikar, Vice President of the Union

CJ Markum, Graduate Representative

-----, Class of 2019 Representative

Anissa Choiniere, Class of 2020 Representative

Andrew Waltzer, Class of 2021 Representative

Ida Etemadi, Club/ICA Representative

Kay Sun, Club/ICA Representative

Ciera Williams, Club/ICA Representative

Ryan Delaney, Club/ICA Representative

Ananya Murali, Club/ICA Representative

-----, Club/ICA Representative

Caitlin Kennedy, Member at Large

Caroline Ringel, Member at Large

Cohen Davis, Member at Large

Brian Mansaku, Member at Large

Christopher Maria, Member at Large

David Raab, UC Representative

Ezra Teboul, GC Representative

Mary Clare Crochiere, Senate–E-Board Liaison

Deepika Senthilnathan, Club Financial Advisor
Guests (Please Print)

Gabrielle Connie
Samantha Span
Rachel Antmann
Rida Rahman
Krista Biggs
Chris Hoffer
Samantha Notley
Jennie Christopher
Phil Hartey
Steve Canario
Matthew Mueller
Timothy Macturk
Claude Rounds
Paul Martin
Lou Herman
Megan Gutierrez
Min Young Park
Tianhang Zhu
Wenting Li

Justina Thompson

Steven M. Allard
Haurena Maneri
John Jaconello
Cody Kazakoff
Joe Campo
Andrew Kiselik
MOTION #1: MOTION TO CLOSE MEETING PASSES 14-0-0

****CLOSED****

MOTION #2: MOTION TO INVITE IN NEW MEMBERS OF BOARD AND STAFF PASSES 14-0-0
MOTION #3: MOTION TO INVITE IN LAUREN MANERI PASSES 14-0-0
MOTION #4: MOTION TO INVITE IN MEGHAN GUTZMER PASSES 12-0-1
MOTION #5: MOTION APPROVE VENDOR PASSES 13-0-1
MOTION #6: MOTION APPROVE VENDOR RELOCATION PASSES 14-0-0
MOTION #7: MOTION TO APPROVE VENDOR PASSES 14-0-0
MOTION #8: MOTION TO APPROVE RENOVATION PASSES 14-0-0
MOTION #9: MOTION TO APPROVE THE RECOMMENDED CANDIDATES PENDING APPROVAL OF HUMAN RESOURCES PASSES 13-0-0
MOTION #10: MOTION TO OPEN MEETING PASSES 13-0-0

****OPEN****

RSA

Samm:

What is our status and the difference between recognized and affiliated?

Rasika:

Affiliated clubs do not receive funding and can restrict membership

MOTION #11: MOTION TO APPROVE RSA AS UNION AFFILIATED PASSES 14-0-0

Christian Students on Campus

Ciera:

I don’t understand the deficit for Christian organizations
Caitlin:

It is a very broad term and people practice in many different ways

Mary Clare:

I’ve been to some of the Cru small groups and it seems that this could very easily be its own group within Cru

Caitlin:

They do not want to be affiliated with a national organization

Ciera:

After looking through the evaluation, where do the speakers come from?

Tianhang:

These would be people from the community

Conferences would be held at surrounding colleges

MOTION #12: MOTION TO APPROVE CHRISTIAN STUDENTS ON CAMPUS PASSES 10-0-3

Support for Expanding Multicultural Events

Ida:

$6000 to go towards multicultural events inside of EMPAC for use by Multicultural organizations to go into the students performing arts budget

*read attached documentation*

MOTION #13: MOTION TO ALLOCATE $6000 TO MULTICULTURAL EVENTS PASSES 12-0-1

Policies Committee – Ad Hoc Report

Chris:

Not sensible to retract the ad hoc report

It is superfluous

Ida:

Define retract

Anissa:

We would no longer endorse the report
Ida:

All of the information is online and will exist in the minutes which is where the problem is coming from

Anissa:

This club has expressed extreme concern

David:

- All of them could have been low risk
- The E-Board should put out no confidence
- Ad hoc committee overlooked process
- E-Board did not reach out to clubs

Caitlin:

If there were true concerns early on, anyone could have joined the committee

It is disrespectful to the committee that put a lot of work into the process and discussed it with the Board

Nullifying the whole thing would be wrong and it needs to be done every couple years

Ida:

I could name any club right now and their name could be recorded

The reason Ad Hoc came in to the Board is to make sure the Board agreed with the report and then it passes

Once it passed, then it was Ad Hoc that had to reach out to the clubs to take further action

Whether the report was passed or not, it would still be in the record

We hold open meetings and this is one result of it

I don’t think the meeting should have been closed, but we need to be able to handle the response from something that passed and was discussed in a meeting

**MOTION #15: MOTION TO CALL THE QUESTION FAILS 6-4-3**

Ryan:

I propose that we get rid of the current motion and pass another one

Ciera:

The committee knew that there was a literary society and a fraternity separately

David:
This document showed that this was done in secret

Caitlin:

Anyone has the right to google an organization

The meetings were public and all of the information used to create the report is public

David:

Roll Call Vote

**MOTION #16: MOTION TO RETRACT AND RESCIND THE AD HOC REPORT FAILS 1-10-2**

Anissa: No

Mary Clare: Pass

Cohen: No

Ryan: No

Rasika: No

Ida: No

Caitlin: No

Chris: Pass

Brian: No

David: Yes

Kay: No

Ezra: No

Ciera: No

Mary Clare: Abstain

Chris: Abstain

**MOTION #17: MOTION TO AMEND CLUB CLASSIFICATIONS PASSES 8-1-4**

Justin:

This would reassign the organization to a low status

Chris:

This is not an effective use of our time
Director Report

Lauren:

We had a very successful ladies lift and learn after suggestion from Erica Lane
Work with strength and conditioning coach
Two-hour program when the weight room is shut down
Rachel Jones demoed the exercises
She received a lot of questions
30+ sign ups within the first hour of sign ups
People want to start seeing this monthly

Steve:

Unbelievable event
Spoke with Miciah to get lift and learns with other groups too
We want the Mueller Center to be a center for inclusivity

Lauren:

We held our Acai Bowl event too
In March for smoothies we ran out within 45 minutes
This time we had over 300 people in 2 hours

Kay:

I liked the tables with crafts too

Lauren:

We have puzzles set up in the lobby

Steve:

E-Boarders are welcome to participate with the Wellness Institute

Mary Clare:

I had class during the smoothie events

Lauren:

Wed are not foot traffic days so we are working on diversifying our timing

Committee of the Week – Policies
Anissa:

Split at the beginning of this year because of ClubOps
Chairs are going to be approved soon

Chris:

What are your projects for next year?

Anissa:

The future of the MLC
Assigned space policy

**Senate Report**

Mary Clare:

Officer appointments happened

**President Report**

Justin:

Thank you to everyone for your hard work and dedication to the Union

**Member Reports**

Rasika:

Martial Arts Expo, Players show, Cinema showing Black Panther

Chris:

I will not be returning next year
I really like the involvement of StuGov on this campus and I hope to see it continue
AGENDA
April 24th, 2018

1. Roll Call @ 8:00 PM

2. Welcome

3. Presentations:
   a. Future of Union Dining – 8:05 PM
   b. Union Facilities Assistant – 8:50 PM
   c. Resident Student Association – Reclassification – 9:10 PM
   d. Christian Students on Campus – Recognition – 9:25 PM
   e. Cultural Calendar at EMPAC – 9:40 PM
   f. Amendment to Report on National Affiliations – 10:00 PM

4. Reports:
   a. Committee of the Week – Policies
   b. Director Report
   c. Senate Report
   d. President Report
   e. Member Reports

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1. Club Information
   a. Club Name: RPI Christians on Campus
   b. Club Contact Name: Tianhang Zhu
   c. Club Contact’s Position, if applicable: President
   d. Phone Number: (919) 636-8813
   e. RPI Email Address: zhut2@rpi.edu

2. Purpose Statement - In 2-3 sentences, using 3rd person, describe your club’s purpose and the benefits to those who join the club and to the Union as a whole:

Primary:

Our goal is to help RPI students experience the truths in the Bible in their daily life. Especially the deeper truths concerning the experience of Christ as life. These truths are often neglected by many Christian groups. The experience of Christ in daily life has made us better students and helped us to focus on our studies as well as care for our classmates. We also are burdened to make the Bible available to all who would like a copy.

Secondary:

We offer to help students with practical needs as they are settling into a new place or even a new country. Practically, many need help with housing, banking transportation, etc. and we offer to help these students with these practical things. By welcoming students of all backgrounds and nationalities, we hope to express the life of God that cares for others. (John 21:16).

3. What are the goals of your organization? What annual or one time activities will you hold/have you held to reach these goals?

   **Small Groups**  
   During the week, we get together on the campus and in homes to fellowship, pray, sing, and enjoy the Lord in His Word.

   **Meetings**  
   We gather weekly in large groups for dinner, fellowship, singing, praying, and reading to enjoy the Lord together.

   **Bible Study**  
   We have weekly Bible studies on the campus every Wednesday evening at 6:00 PM, covering many aspects of the truths in the Bible.
**Semester Conferences**
Twice a year, we come together with other students from different universities to have Christian retreats with special guest speakers to increase our fellowship and knowledge of the Bible.

**Service**
We are pleased to help each other with practical needs, such as transportation and completing the paperwork to lease apartments for new students.

4. What unique opportunities can your club bring to campus?
We hope to take care of the spiritual needs of all the students at RPI. We are always happy to give away free Bibles and classic Christian books that offer the students a way for the subjective truth of the Bible to become their subjective experience. We also offer a means of helping new students make a comfortable transition to Campus life at RPI.

5. Has your club held an event that was open to the entire campus?
We have held two Bible studies open to the entire campus and a third Bible Study off-campus in Albany.

6. Please attach three meeting assessments (or email to policies@union.rpi.edu)
   a. Assessments should include:
      i. Date of meeting
      ii. Number attending
      iii. Location/time
      iv. Meeting Minutes
      v. How did you advertise?
      vi. Personal evaluation of the meeting’s successfulness

7. Which category would best describe your club?

| a. Academic or Professional | b. Campus Programming |
| c. Club Sports              | d. Greek Life          |
| e. Hobby or Special Interest| f. Multicultural       |
| g. Recreation & Fitness     | **h. Religious**      |
8. What is the membership of your club? What are the class years of the club’s members?

Members (RIN is attached to meeting summary):

- Tianhang Zhu  Class of 2020
- Wenting Li  Graduate Student
- Min Young Park  Class of 2020
- Kathie Liu  Class of 2020
- Rongrong Yan  Class of 2018
- Yunhe Wang  Class of 2018
- Ren Wang  Graduate Student
- Shin Oka  Class of 2020
- Boyuan Sun  Class of 2019
- Mengheng Xue  Graduate Student
- Karthik Suresh  Class of 2020
- Shin Oka  Class of 2020
- Professor Yue Jianling  Faculty Advisor

9. Who are the leaders/officers of your club and what are their responsibilities?

Tianhang Zhu will be acting as the President of the club. The President shall be responsible for all activities of the Club and shall be the chief spokesperson for the Club. The President shall call and preside over all Executive Committee and General Meetings. The President shall coordinate all Club activates not delegated to another officer or committee and shall coordinate and direct the other officers in all Club matters. The President shall fulfill the duties of the Vice President in their absence.

Wenting Li will be acting as the Vice President of the club. The Vice-President shall reserve all rooms and spaces for all Club activities not delegated to another officer or committee. The Vice President shall be responsible for the duties of all other officers in their absence and shall remain appraised of all committee work reporting the status of said committees to the Executive Committee as required.

Min Young Park will be acting as the Secretary. The Secretary shall maintain and submit the membership list and officer list as required to the Rensselaer Union Executive Board. The Secretary shall record and
archive the minutes from all meetings as required by the Club and shall maintain any archives the Club may choose to have. The Secretary will also be responsible for keeping tabs on all club expenses.

10. How will you grow and retain your club’s membership?
We expect to grow through the distribution of the gospel in our meetings and through the Activities Fair at the beginning of every fall.

11. Why are you pursuing recognition?
We wish to gain a platform on campus where the gospel can be spread to all college age believers and non-believers at RPI. We will be happy to hand out free Bibles and classic Christian books to any students for their spiritual nourishment. We also pursue recognition so that we may book rooms where we can have Bible Studies and seminars.

12. Are you affiliated with an off-campus or national organization?
RPI Christians on Campus is completely student run and is not affiliated with any off-campus national organization.

13. Does your club intend to request a budget in the future? If so, what things would be requested (instructors, equipment, rental fees, etc.) Please be aware that recognition must be granted a semester in advance of a request for a budget.
Our Club does not intend to request a budget in the future.
I. Christians on Campus Meeting 03/24/2017

II. Attendees:

1. Ren Wang   wangr8@rpi.edu   661681683
2. Pengzhi Gao gaop@rpi.edu   661024334
3. Yingshuai Hao haoy2@rpi.edu   661405173
4. Mengheng Xue xuem3@rpi.edu   661541223
5. Victor Vartanian VictorVartanian@col.com   guest
6. Karthik Suresh   Karthik.s814@gmail.com   661460562
7. Yireng Cai   caiy2@rpi.edu   661677475
8. Jenny Liu LIUYJenny@gmail.com   guest
9. Wenting Li liw14@rpi.edu   661539992
10. Rongrong Yan rosieyan0428@gmail.com   alumni
11. Dan Zhu   danielmzhu@gmail.com   guest
12. Priscilla Paiva ppaiva56@gmail.com   guest
13. Mcakenna Dombroski mackenna.dombrokis@gmail.com   guest
14. Karen Zhu   zhukaren@gmail.com   guest
15. Peiyuan Qu pqu@albany.edu   guest
16. Tao Huang   huangt4@rpi.edu   alumni
17. Yunhe Wang   wangy43@rpi.edu   guest
18. Mingxiao Dong   mingxiaodong2@gmail.com   guest
19. Tianhang Zhu zhut2@rpi.edu   661698924

III &IV. The location of this meeting was EMPAC Studio Beta room. The meeting took place at 7:30 with dinner and ended at 9:30. Total meeting minutes was 120 minutes. Around 45 minutes was spent on dinner, 30 minutes on singing and 45 minutes on fellowshipping and Bible study on the three parts of man.

V. We advertised this event by posting flyers around campus.

IV. The meeting went very well. We were able to invite a lot of RPI students as well as guests from Albany. We had a lot of new believers in this meeting so we focused on the “Mystery of Human Life” as a way of presenting Christ to the newer ones. It was a very enjoyable time full of the overflowing of the experience of Life (however deep or shallow) from the more experienced ones to the newer ones.
I. Christians on Campus Meeting Two

II. Attendees:

1. Ben Luebbert \texttt{Luebbb@rpi.edu} 661319696
2. Peter Wood \texttt{Woodp@rpi.edu} 661484778
3. Xiaorui Han \texttt{hanx3@rpi.edu} 661541112
4. Tianqi Liao \texttt{Tliao@albany.edu} guest
5. Mingxiao Dong \texttt{mingxiadong2@gmail.com} guest
6. Wenting Li \texttt{liw14@rpi.edu} 661539992
7. Victor Vartanian \texttt{VictorVartanian@col.com} guest
8. Jenny Liu \texttt{LIUYJenny@gmail.com} guest
9. Tao Huang \texttt{huangt4@rpi.edu} alumni
10. Kathie
11. Tianhang Zhu \texttt{zhut2@rpi.edu} 661698924

III &IV. The location of this meeting was EMPAC Studio Beta room. The meeting took place at 7:30 with dinner and ended at 9:30. Total meeting minutes was 120 minutes. Around 45 minutes was spent on dinner, 30 minutes on singing and 45 minutes on fellowshipping and Bible study on the three parts of man.

V. We advertised this event by posting flyers around campus.

VI. There were fewer people this time around. For this meeting we conducted our meeting in the same format as the first meeting, the only difference was that this time there were fewer new believers and so we dove a little deeper into the Word during fellowship. We sang a hymn from the book of Psalms about the “wells of salvation”
I. Christians off Campus Meeting Three 04/14/17

II. Attendees:

Wenting Li
Vic Vartanian
Jenny Liu
Nathan Thomas
Tao Huang
Kathie
Sister Wenli
Sister Michelle
Brother Dabing
Sister Rita

III & IV. Location of the meeting was in Sister Rita’s home. She invited us as a way for us to get in touch with our community a little. Our meeting took place at 7:00PM and ended promptly at 9:00PM. The format was roughly the same with singing, reading, and fellowshipping, however, this time we allowed time at the end to discuss the future of the club and what activities we plan on doing next semester and going forward.

V. This meeting was advertised through flyers and verbal invitations.

VI. The turnout was smaller but that was to be expected because the location was off campus this time. However, the enjoyment was the same and we felt that we had gained a little bit more of Christ. There is a Professor of Classics at Mount Holyoak college that we had contact with through Brother Vic Vartanian. Next semester we plan inviting him to give a lecture on “How can I Trust that the Bible is the Word of God.”
CONSTITUTION OF RPI Believers, VERSION #1

ARTICLE I. Name

The name of this club shall be RPI Christian Students on Campus

ARTICLE II. Purpose and Lifetime

Section 1. Purpose

Primary:

Our goal is to help RPI students experience the truths in the Bible in their daily life. Especially the deeper truths concerning the experience of Christ as life. These truths are often neglected by many Christian groups. The experience of Christ in daily life has made us better students and helped us to focus on our studies as well as care for our classmates. We also are burdened to make the Bible available to all who would like a copy.

Secondary:

We offer to help students with practical needs as they are settling into a new place or even a new country. Practically, many need help with housing, banking transportation, etc. and we offer to help these students with these practical things. By welcoming students of all backgrounds and nationalities, we hope to express the life of God that cares for others. (John 21:16).

Section 2. Lifetime

a. The Club shall cease to be recognized or affiliated with the Rensselaer Union 12 months from the adoption of this constitution unless:

i. a new constitution is adopted by the Club and subsequently presented to and approved by the Rensselaer Union Executive Board or delegated authority;

ii. or this constitution is presented, with this section removed, as the permanent constitution of the Club to and approved by the Rensselaer Union Executive Board or appropriately delegated authority.
ARTICLE III. Membership

Section 1. Equal opportunity and Hazing

a. **It is the policy of the Club to provide, to the maximum extent feasible, equal opportunity to all qualified individuals without regard to race, ethnicity, color, religion, national origin, gender, sexual orientation, or disability for all aspects of the Club’s activities.**

b. **Hazing, reckless or intentional endangerment to health, or forced consumption of alcohol or other drugs for the purpose of initiation into or continuing membership of the Club is strictly prohibited.**

Section 2. Definition of Membership

a. **To be eligible for Regular Membership, a person must be a registered student of Rensselaer Polytechnic Institute and have paid the Rensselaer Union Activity Fee for that semester or be the spouse or legal dependent of a qualified person under this paragraph.**

b. Other members of the University community (defined as current faculty, staff, administrators and alumni) may attend the Organization’s meetings and activities but may not conduct business on behalf of the Organization, vote, hold positions of responsibility including but not limited to elected, appointed, or volunteer positions or be involved in the finances of the Organization.

c. **To be eligible for Volunteer Membership, a person must not be eligible for any previously defined form of membership; volunteer membership is open to any person whose talents, skills, or knowledge will assist the organization in fulfilling its purpose.**

Section 3. Obtaining Membership

a. **The Rensselaer Union Executive Board may verify the eligibility of any member through the Office of the Registrar or Bursar.**

b. **Membership in the Organization shall be determined by attendance at two consecutive meetings of the Organization. No payment or dues are required to obtain membership at any level in this organization.**

Section 4. Continued Membership
a. Membership shall be forfeited after the third General Meeting of a semester if the member has not renewed their membership by attending at least one meeting.

    i. For the purposes of this document the summer semesters shall not constitute a semester.

b. Membership is automatically forfeited any time a member no longer meets the requirements for membership. If the person meets the requirements for another form of membership their membership shall be immediately transferred to the new class of membership.

Section 5. Voting Rights

a. Only Regular Members shall be eligible for voting rights. Each member with voting rights shall have one vote.

b. A member has voting rights by being in good standing with the Club. A member is in good standing if they have attended two (2) of the previous (4) General Meetings. Voting rights may also be granted at the request of a Regular Member at the discretion of the Executive Committee.

c. Voting rights are forfeited when a member:

    i. is no longer a Regular Member,

    ii. requests the removal of voting rights by written communication to the Executive Committee, or

    iii. is no longer in good standing.

d. Voting rights are required to vote on any matter of business presented at a General Meeting or to vote in the Elections Meeting.

Section 6. Membership Information

a. The Club shall obtain the following information on its members:

    i. Preferred first and last name,

    ii. Rensselaer Identification Number, if applicable,

    iii. Rensselaer Computer System (RCS) ID, if applicable,

    iv. E-mail address,

    v. Record of payment of appropriate dues and fees, and

    vi. Any additional information required by the Rensselaer Union Executive Board.
b. Other information may be collected by the Club as directed by the Executive Committee. Members shall not be required to submit this information as a condition of membership.

c. All information gathered by the Club of its members other than the names and level of membership shall be confidential and only released to the Rensselaer Union Executive Board and Rensselaer Union administration staff as required.

Section 7. Removal of Membership

a. A member may be removed for failure to comply with this constitution or Club policy, violation of the Student Code of Conduct, or violation of the policies of the Rensselaer Union Executive Board.

b. To remove a member at least 10% of the members with voting rights (no less than three) or the Executive Committee may call for a hearing to remove the member. Notice shall be given to the member at least one week prior to the hearing. A two-thirds vote of members in with voting rights is required to remove membership rights.

c. Any regular member may appeal their removal by petitioning the Judicial Board of the Rensselaer Union and any other member may appeal their removal by petitioning the Executive Board. The removal remains in effect until reversed.

Article IV. Officers

Section 1. Officers

1. The elected Officers of the Club, in order of rank, shall be the President, Vice-President, and Secretary.

   i. The President shall be responsible for all activities of the Club and shall be the chief spokesperson for the Club. The President shall call and preside over all Executive Committee and General Meetings. The President shall coordinate all Club activates not delegated to another officer or committee and shall coordinate and direct the other officers in all Club matters. The President shall fulfill the duties of the Vice President in their absence.

   ii. The Vice-President shall reserve all rooms and spaces for all Club activities not delegated to another officer or committee. The Vice President shall be responsible for the duties of all other officers in their absence and shall remain appraised of all committee work reporting the status of said committees to the Executive Committee as required.
iii. The Secretary shall maintain and submit the membership list and officer list as required to the Rensselaer Union Executive Board. The Secretary shall record and archive the minutes from all meetings as required by the Club and shall maintain any archives the Club may choose to have.

b. The President may create and fill additional temporary officer positions expiring at the end of the current semester with the approval of the Executive Committee.

Section 2. Eligibility for Office

a. In order to be eligible for office a person must be a Regular Member of the Club.

b. If a person may be unable to complete the term of office, they shall inform the club of their inability to complete the term of office before being eligible to hold office.

c. A person may not hold more than one elected office concurrently.

Section 3. Elections

a. Elections must be held at least once per academic year.

   i. In April of each year, the Executive Board of the Organization shall call a meeting of the general membership of the Organization for the purpose of electing new Officers.

b. The Elections Meeting shall be announced no less than two weeks in advance to the Club Membership.

c. Two-thirds of members with voting rights shall constitute quorum for the Elections Meeting. If quorum cannot be convened the Elections Meeting shall be postponed to a time set by the Executive Committee.

d. The Elections Meeting shall be presided over by the Elections Chair. The Elections Chair shall be a member of the Club ineligible for office and selected by the Executive Committee. If no person exists or can be agreed upon then the Election Chair shall be a person who voluntarily forfeits their eligibility for office and is agreed upon by the Executive Committee. The Elections Chair shall set the rules for the Elections Meeting subject to the approval of the Executive Committee.

e. Officers shall be elected in order of rank.

f. A candidate must receive a majority of members present to be elected to office. All votes shall be by secret ballot.
g. If any member suspects that the Election Meeting is not conducted fairly or is conducted with intent to deceive the membership the member should notify the Rensselaer Union Executive Board.

Section 4. Term of Office

a. A term of office begins two weeks after the Elections Meeting and ends at the beginning of the next term of office.

Section 5. Removal from Office

a. An officer may be removed from office for failure to perform duties satisfactorily, failure to comply with this constitution or Club policy, violation of the Student Code of Conduct, or violation of the policies of the Rensselaer Union Executive Board.

b. A hearing to remove an officer shall be called at the request of at least 10% of the members (no less than three) with voting rights or by the Executive Committee. Notice of this hearing shall be announced to the membership at least one week before it is to be held. All reasonable effort must be made to schedule the meeting at a time when the officer who is the subject of the hearing may attend.

c. Two-thirds of the members in with voting rights shall constitute a quorum for such a hearing.

d. The highest ranking officer not the subject of the hearing shall preside over the meeting and cast no vote.

e. A two-thirds vote of members in with voting rights is required to remove an officer from office. The officer shall remain a member of the Club.

Section 6. Succession

a. Should an officer resign, be removed from office, or otherwise become incapable of continuing in office, the Executive Committee shall immediately notify the Club membership of the vacancy.

b. Except in the case of the President, the Executive Committee shall appoint an interim officer to fulfill the duties of that office until an election can be held. The Vice President shall become the Acting President if the President’s office is vacant.

c. The President or Acting President shall call an Election Meeting for the purpose of electing a permanent replacement to fulfill the remainder of the term of office. During the Rensselaer Polytechnic Institute Fall and Spring Semesters this meeting shall take place no later than three weeks after the time of vacancy. If the vacancy occurs while Rensselaer is not in session or during the Rensselaer Summer Session then the President or Acting President shall call the meeting no later than three weeks after the next semester begins.
d. **Elections for a replacement shall follow all applicable procedures under Section 3 of this article.**

**Article V. Committees**

Section 1. Executive Committee

a. The Executive Committee consists of all elected officers of the Club as voting members and all temporary officers as non-voting members. It shall be chaired by the President who shall cast no vote except in the case of a tie.

b. The Executive Committee shall conduct all business of the Club between General Meetings and be the governing body of the Club.

c. Decisions of the Executive Committee may be overridden by a majority vote of the Club Membership when called for at a General Meeting.

Section 2. Temporary Committees

a. Additional temporary committees may be created by the Executive Committee to deal with specific matters.

b. The Vice President shall chair all temporary committees unless otherwise specified by the Executive Committee.

**Article VI. Meetings**

Section 1. General Meetings

a. General Meetings shall be called by the President and the Club shall have a minimum of two General Meetings in the Fall and Spring semester. The President shall call a General Meeting at the request of at least 10% of the members (no less than three) with voting rights or at the request of the Executive Committee.

b. All General Meetings shall be open, unless voted closed to conduct business. Business may only be conducted if a quorum is present. Quorum to do business at a General Meeting shall be a majority of the members with voting rights.

c. A majority vote is required to conduct business of the Club unless otherwise specified in this constitution. The President may only vote in the case of a tie.

Section 2. Executive Committee Meetings

a. Executive Committee Meetings shall be called by the President as the need arises to conduct the business of the Club and Executive Committee. The President shall call an Executive Committee Meeting at the request of two members with voting rights of the committee or two members without voting rights and one member with voting rights.
b. Quorum to conduct business at an Executive Committee Meeting shall be a majority of its voting members.

c. Executive Committee Meetings shall be open unless voted closed.

Section 3. Other Meetings

a. Meetings may be called by other committees to conduct their business. They shall be open unless voted closed.

b. Quorum to conduct business of a committee shall be a majority of its members.

Article VII. Finance

Section 1. Budget

a. The Secretary shall be responsible for compiling and soliciting budgetary proposals from the Club membership.

b. The Executive Committee shall review the budgetary proposals and direct the Treasurer to compile the annual budget. The Executive Committee shall approve the final budget.

c. If the Club is a Union Funded Club the Treasurer shall be responsible for presenting the final budget to the Rensselaer Union Executive Board for approval.

d. The Treasurer shall oversee and manage the implementation of the budget. The Treasurer and the President or the Vice President while acting as President or Treasurer shall have the authority to sign Club financial documents.

Section 2. Financial Procedures

The Club shall follow all Rensselaer Union financial policies and procedures.

Article VIII. Policies, Standing Rules, and By-Laws

Section 1. Availability

a. All policies, standing rules, and By-Laws shall be made available to any Activity-Fee paying student or interested member upon request and shall be published wherever this Constitution is also published. This constitution must be published on CMS, the Club website, and on file with the Union.

b. A copy of the By-Laws must be placed on file with the Rensselaer Union Administration Office within five business days following their approval.

Section 2. Policies and Standing Rules
The Executive Committee may adopt Policies and Standing Rules for the Club that are non-governing but that constitute good operating practice.

Section 3. By-Laws

The By-Laws of the Club shall be approved by a majority vote at General Meeting.

**Article IX. Affiliations**

This Club shall have no affiliations or governing relationships with any organization except the Rensselaer Union unless approved by the Rensselaer Union Executive Board.

**Article X. Ratification and Amendments**

Section 1. Supremacy Clause

a. If any part of this Constitution or the By-Laws violate or contradict the policies of Rensselaer, the Rensselaer Union, or applicable federal, state, or local laws then the contradicting parts of the Constitution or By-Laws are invalid.

b. If any part of the By-Laws violate or contradict this Constitution then the contradicting parts of the By-Laws are invalid.

Section 2. Ratification

a. This Constitution shall be effective immediately upon the ratification by a two-thirds majority of the members with voting rights and subsequent approval of the Rensselaer Union Executive Board or the properly delegated authority.

b. If it becomes necessary that any part of this constitution be changed, or that additions are to be made, a two-thirds majority vote of the members with voting rights and subsequent approval by the Rensselaer Union Executive Board or the properly delegated authority is required.

Section 3. Abrogation

This Constitution, upon its adoption, shall abrogate any previous governing documents relating to the Club. This shall not be construed as to deny any office or position to anyone serving out a term elected under a previous constitution.

The Following is a suggested constitution for Rensselaer Union Recognized or Affiliated Clubs.

Articles, Clauses, or Sections that are underlined are mandatory for any and all Club constitutions. Additions may be made to these Articles,
CONSTITUTION OF THE [INSERT: CLUB NAME], VERSION [INSERT: VERSION #]

ARTICLE I. Name
The name of this organization shall be [INSERT: CLUB NAME], hereafter referred to as the Club.

ARTICLE II. Purpose and Lifetime
Section 1. Purpose
a. [INSERT: CLUB PURPOSE]

Section 2. Lifetime
a. The Club shall cease to be recognized or affiliated with the Rensselaer Union 12 months from the adoption of this constitution unless:
   i. a new constitution is adopted by the Club and subsequently presented to and approved by the Rensselaer Union Executive Board or delegated authority;
   ii. or this constitution is presented, with this section removed, as the permanent constitution of the Club to and approved by the Rensselaer Union Executive Board or appropriately delegated authority.

ARTICLE III. Membership
Section 1. Equal opportunity and Hazing
a. It is the policy of the Club to provide, to the maximum extent feasible, equal opportunity to all qualified individuals without regard to race, ethnicity, color, religion, national origin, gender, sexual orientation, or disability for all aspects of the Club’s activities.

b. Hazing, reckless or intentional endangerment to health, or forced consumption of alcohol or other drugs for the purpose of initiation into or continuing membership of the Club is strictly prohibited.

Section 2. Definition of Membership
a. To be eligible for Regular Membership, a person must be a registered student of Rensselaer Polytechnic Institute and have paid the Rensselaer Union Activity Fee for that semester or be the spouse or legal dependent of a qualified person under this paragraph.
b. To be eligible for Associate Membership, a person must be a registered student of Rensselaer Polytechnic Institute that has not paid an activity fee, a member of the RPI alumni, faculty or staff, or a registered student at a Hudson-Mohawk Consortium School currently enrolled in courses at Rensselaer.

c. To be eligible for Volunteer Membership, a person must not be eligible for any previously defined form of membership; volunteer membership is open to any person whose talents, skills, or knowledge will assist the organization in fulfilling its purpose.

Section 3. Obtaining Membership

a. To obtain Regular Membership a person must attend one meeting, pay any required dues and fees, and submit Membership Information to the Secretary.

b. Other Membership may be subject to the approval of the Executive Committee (as defined in Article V, Section 1). Decisions regarding the approval of new members may be overturned by a majority vote of the Club.

c. The Rensselaer Union Executive Board may verify the eligibility of any member through the Office of the Registrar or Bursar.

Section 4. Continued Membership

a. Membership shall be forfeited after the third General Meeting of a semester if the member has not renewed their membership by attending at least one meeting, paying any required dues and fees, and submitting any changes in Membership Information to the Secretary.

   i. For the purposes of this document the summer semesters shall not constitute a semester.

b. Membership is automatically forfeited any time a member no longer meets the requirements for membership. If the person meets the requirements for another form of membership their membership shall be immediately transferred to the new class of membership.

Section 5. Voting Rights

a. Only Regular Members shall be eligible for voting rights. Each member with voting rights shall have one vote.

b. A member has voting rights by being in good standing with the Club. A member is in good standing if they have attended two (2) of the previous (4) General Meetings. Voting rights may also be granted at the request of a Regular Member at the discretion of the Executive Committee.

c. Voting rights are forfeited when a member:

   i. is no longer a Regular Member,
ii. requests the removal of voting rights by written communication to the Executive Committee, or

iii. is no longer in good standing.

d. Voting rights are required to vote on any matter of business presented at a General Meeting or to vote in the Elections Meeting.

Section 6. Membership Information

a. The Club shall obtain the following information on its members:

i. Preferred first and last name,

ii. Rensselaer Identification Number, if applicable,

iii. Rensselaer Computer System (RCS) ID, if applicable,

iv. E-mail address,

v. Record of payment of appropriate dues and fees, and

vi. Any additional information required by the Rensselaer Union Executive Board.

b. Other information may be collected by the Club as directed by the Executive Committee. Members shall not be required to submit this information as a condition of membership.

c. All information gathered by the Club of its members other than the names and level of membership shall be confidential and only released to the Rensselaer Union Executive Board and Rensselaer Union administration staff as required.

Section 7. Removal of Membership

a. A member may be removed for failure to comply with this constitution or Club policy, violation of the Student Code of Conduct, or violation of the policies of the Rensselaer Union Executive Board.

b. To remove a member at least 10% of the members with voting rights (no less than three) or the Executive Committee may call for a hearing to remove the member. Notice shall be given to the member at least one week prior to the hearing. A two-thirds vote of members in with voting rights is required to remove membership rights.
c. Any regular member may appeal their removal by petitioning the Judicial Board of the Rensselaer Union and any other member may appeal their removal by petitioning the Executive Board. The removal remains in effect until reversed.

Article IV. Officers

Section 1. Officers

1. The elected Officers of the Club, in order of rank, shall be the President, Vice-President, Treasurer, and Secretary.

   i. The President shall be responsible for all activities of the Club and shall be the chief spokesperson for the Club. The President shall call and preside over all Executive Committee and General Meetings. The President shall coordinate all Club activates not delegated to another officer or committee and shall coordinate and direct the other officers in all Club matters. The President shall fulfill the duties of the Vice President in their absence.

   ii. The Vice-President shall reserve all rooms and spaces for all Club activities not delegated to another officer or committee. The Vice President shall be responsible for the duties of all other officers in their absence and shall remain appraised of all committee work reporting the status of said committees to the Executive Committee as required.

   iii. The Treasurer shall be responsible for all financial matters of the Club not delegated to another officer or committee. The Treasurer shall collect and disperse funds and report the status of all dues and fees payments to the Secretary.

   iv. The Secretary shall maintain and submit the membership list and officer list as required to the Rensselaer Union Executive Board. The Secretary shall record and archive the minutes from all meetings as required by the Club and shall maintain any archives the Club may choose to have.

b. The President may create and fill additional temporary officer positions expiring at the end of the current semester with the approval of the Executive Committee.

Section 2. Eligibility for Office

a. In order to be eligible for office a person must be a Regular Member of the Club.

b. If a person may be unable to complete the term of office, they shall inform the club of their inability to complete the term of office before being eligible to hold office.

c. A person may not hold more than one elected office concurrently.

Section 3. Elections

a. Elections must be held at least once per academic year.
b. The Elections Meeting shall be announced no less than two weeks in advance to the Club Membership.

c. Two-thirds of members with voting rights shall constitute quorum for the Elections Meeting. If quorum cannot be convened the Elections Meeting shall be postponed to a time set by the Executive Committee.

d. The Elections Meeting shall be presided over by the Elections Chair. The Elections Chair shall be a member of the Club ineligible for office and selected by the Executive Committee. If no person exists or can be agreed upon then the Election Chair shall be a person who voluntarily forfeits their eligibility for office and is agreed upon by the Executive Committee. The Elections Chair shall set the rules for the Elections Meeting subject to the approval of the Executive Committee.

e. Officers shall be elected in order of rank.

f. A candidate must receive a majority of members present to be elected to office. All votes shall be by secret ballot.

g. If any member suspects that the Election Meeting is not conducted fairly or is conducted with intent to deceive the membership the member should notify the Rensselaer Union Executive Board.

Section 4. Term of Office

a. A term of office begins two weeks after the Elections Meeting and ends at the beginning of the next term of office.

Section 5. Removal from Office

a. An officer may be removed from office for failure to perform duties satisfactorily, failure to comply with this constitution or Club policy, violation of the Student Code of Conduct, or violation of the policies of the Rensselaer Union Executive Board.

b. A hearing to remove an officer shall be called at the request of at least 10% of the members (no less than three) with voting rights or by the Executive Committee. Notice of this hearing shall be announced to the membership at least one week before it is to be held. All reasonable effort must be made to schedule the meeting at a time when the officer who is the subject of the hearing may attend.

c. Two-thirds of the members in with voting rights shall constitute a quorum for such a hearing.

d. The highest ranking officer not the subject of the hearing shall preside over the meeting and cast no vote.
Section 6. Succession

a. Should an officer resign, be removed from office, or otherwise become incapable of continuing in office, the Executive Committee shall immediately notify the Club membership of the vacancy.

b. Except in the case of the President, the Executive Committee shall appoint an interim officer to fulfill the duties of that office until an election can be held. The Vice President shall become the Acting President if the President’s office is vacant.

c. The President or Acting President shall call an Election Meeting for the purpose of electing a permanent replacement to fulfill the remainder of the term of office. During the Rensselaer Polytechnic Institute Fall and Spring Semesters this meeting shall take place no later than three weeks after the time of vacancy. If the vacancy occurs while Rensselaer is not in session or during the Rensselaer Summer Session then the President or Acting President shall call the meeting no later than three weeks after the next semester begins.

d. Elections for a replacement shall follow all applicable procedures under Section 3 of this article.

Article V. Committees

Section 1. Executive Committee

a. The Executive Committee consists of all elected officers of the Club as voting members and all temporary officers as non-voting members. It shall be chaired by the President who shall cast no vote except in the case of a tie.

b. The Executive Committee shall conduct all business of the Club between General Meetings and be the governing body of the Club.

c. Decisions of the Executive Committee may be overridden by a majority vote of the Club Membership when called for at a General Meeting.

Section 2. Temporary Committees

a. Additional temporary committees may be created by the Executive Committee to deal with specific matters.

b. The Vice President shall chair all temporary committees unless otherwise specified by the Executive Committee.

Article VI. Meetings
Section 1. General Meetings

a. General Meetings shall be called by the President and the Club shall have a minimum of two General Meetings in the Fall and Spring semester. The President shall call a General Meeting at the request of at least 10% of the members (no less than three) with voting rights or at the request of the Executive Committee.

b. All General Meetings shall be open, unless voted closed to conduct business. Business may only be conducted if a quorum is present. Quorum to do business at a General Meeting shall be a majority of the members with voting rights.

c. A majority vote is required to conduct business of the Club unless otherwise specified in this constitution. The President may only vote in the case of a tie.

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a. Executive Committee Meetings shall be called by the President as the need arises to conduct the business of the Club and Executive Committee. The President shall call an Executive Committee Meeting at the request of two members with voting rights of the committee or two members without voting rights and one member with voting rights.

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Section 3. Other Meetings

a. Meetings may be called by other committees to conduct their business. They shall be open unless voted closed.

b. Quorum to conduct business of a committee shall be a majority of its members.

Article VII. Finance

Section 1

The Rensselaer Christians on Campus shall be financially independent of the Rensselaer Union and Rensselaer Polytechnic Institute.

Section 2

All finances shall be in the trust of the governing body of this organization and shall be used as decided by the members of this organization to aid in the fulfillment of its purposes.

Section 2. Financial Procedures

The Club shall follow all Rensselaer Union financial policies and procedures.
Article VIII. Policies, Standing Rules, and By-Laws

Section 1. Availability

a. All policies, standing rules, and By-Laws shall be made available to any Activity-Fee paying student or interested member upon request and shall be published wherever this Constitution is also published. This constitution must be published on CMS, the Club website, and on file with the Union.

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Section 3. Abrogation

This Constitution, upon its adoption, shall abrogate any previous governing documents relating to the Club. This shall not be construed as to deny any office or position to anyone serving out a term elected under a previous constitution.
Performing Arts for Various Cultural Clubs

**EXECUTIVE BOARD PROPOSAL COVERSHEET**

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<th>CLUB</th>
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<tr>
<th>HEAD CLUB OFFICER</th>
<th>PRESENTER</th>
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<tr>
<td></td>
<td>Ida Etemadli</td>
<td><a href="mailto:eternal@rpi.edu">eternal@rpi.edu</a></td>
</tr>
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- **No. of Members**
  - RPI Students: __________
  - Faculty/Staff: __________
  - Community: __________

- **Dues/person/yr.**
  - RPI Students: $_________
  - Faculty/Staff: $_________
  - Community: $_________

- **Present Rensselaer Union Subsidy:** $_________

**REQUEST SUMMARY:** Please list items/services to be purchased and their costs.

<table>
<thead>
<tr>
<th>Item/Service</th>
<th>EXPENSE</th>
<th>INCOME</th>
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<tr>
<td>1. Fall Cultural Clubs</td>
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<td></td>
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<tr>
<td>2. Spring Cultural Clubs</td>
<td>$3000</td>
<td>$______</td>
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<td>3.</td>
<td>$______</td>
<td>$______</td>
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<tr>
<td>4.</td>
<td>$______</td>
<td>$______</td>
</tr>
<tr>
<td>5.</td>
<td>$______</td>
<td>$______</td>
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</table>

- **Total** $6000 -

- **Total** $_________

  **Additional Subsidy Request Total** $_________

  (Expense less Income)

**JUSTIFICATION & EXPLANATION:**

- **Has this been requested before?** No

  (for example: at budgeting or prior EBoard meeting)

Please attach another sheet with the following information:

- a. Detail of items/services to be purchased. (copy of quote, etc.)
- b. Demonstration of need/interest, or background.
- c. How will this impact future budgets. (service/maintenance cost, replacement cost, etc.)

**Reviewed by**

- Executive Board Representative
- Rensselaer Union Finance Coordinator
- Rensselaer Union SARP

**DATE** 4/23/18

**COMMENTS** by Rensselaer Union SARP

Program development - covering facility, staff, technology at EMASC to create a cultural calendar for 2018.

**COMMENTS** by E-Board Representative

Funding move would not move until after 7/1/18.

☐ Approved  ☐ Reserves  ☐ Not Approved  ☐ Contingency

Form available for download at union.rpi.edu/club-finance
Multicultural Programming in EMPAC Proposal

This request is for $6000 to be allocated from club returns to Performing Arts FY19, Goal A, Program 1, Line 3, Account 557 to fund the full cost of four events in EMPAC intended for use by multicultural organizations.

Each event costs $1500 in total. EMPAC is a cost centered facility, so the $1500 covers staff in front of house and back of house, student staff, technicians, and equipment rentals.

Since club returns automatically go to Facilities Reserves, another option is to approve spending from Facilities Reserves for this purpose. However, the line item specified in this proposal is “Student Performance Expenses in EMPAC”.

If approved, any Union recognized multicultural organization may come to the E-Board to request funding from this source. There should be clear communication between the Executive Board Representative for multicultural organizations and their respective clubs.
AGENDA
April 24th, 2018

1. Roll Call @ 8:00 PM

2. Welcome

3. Presentations:
   a. Future of Union Dining – 8:05 PM
   b. Union Facilities Assistant – 8:50 PM
   c. Resident Student Association – Reclassification – 9:10 PM
   d. Christian Students on Campus – Recognition – 9:25 PM
   e. Cultural Calendar at EMPAC – 9:40 PM
   f. Amendment to Report on National Affiliations – 10:00 PM

4. Reports:
   a. Committee of the Week – Policies
   b. Director Report
   c. Senate Report
   d. President Report
   e. Member Reports

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<thead>
<tr>
<th>Contingencies</th>
<th>Beginning Balance</th>
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<tr>
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<td>$18,000.47</td>
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Motion # 5  
Date: 4/24/2018

I move that the Rensselaer Union Executive Board approve [REDACTED] as the food vendor in the McNeil Room and approve renovations funded by [REDACTED] and Hospitality Services during the summer of 2018.


So moved by:  


Signature

Seconded by:  


Signature

For Against Abstaining


Motion: Passes/Fails
Motion # 6
Date: 4/24/2018

I move that the Rensselaer Union Executive Board approve the relocation of Thunder Mountain carry to the Rathskellar to replace subconnection during the summer of 2018 to be moved ANC

So moved by: 
Signature

Rasika Ekhelikar
Printed Name

Seconded by: 
Signature

Anissa N. Choiniere
Printed Name

For Against Abstaining
14 0 0

Motion: Passes/Fails
Motion # 7

Date: 4/24/2018

I move that the Rensselaer Union Executive Board approve the transition of Mega Burger to [REDACTED] during the summer of 2018.

So moved by:

[Signature]

[Printed Name]

Seconded by:

[Signature]

[Printed Name]

For Against Abstaining

14 0 0

Motion: Passes/Fails
Motion # 8
Date: 4/24/2018

I move that the Rensselaer Union Executive Board approve the renovations to Father's funded by Credactus and Hospitality Services during the summer of 2018.

So moved by:

[Signature]

Rasika Ethalitaar
Printed Name

Seconded by:

[Signature]

[Signature]

For Against Abstaining
14 0 0

Motion: Passes/Fails

[Signature]

Key Sun
Printed Name
Motion #9

Date: 4/24/2018

I move that the Rensselaer Union Executive Board approve your recommendation of recommended candidates in order of the preference presented to the Executive Board on April 24th for the Facilities Assistant by the interview committee, pending approval of Human Resources.

So moved by: [Signature]

Seconded by: [Signature]

For Against Abstaining

13 0 0

Motion: Passes/Fails

Rasika Eknalika
Printed Name

Anissa J. Choiniere
Printed Name
Motion # II

Date: 4/24/18

I move that the Rensselaer Union Executive Board approve the reclassification of Resident Student Association from a recognized club to an affiliated club.

So moved by:

Caitlin Kennedy

Signature

Caitlin Kennedy

Printed Name

Seconded by:

David Baab

Signature

David Baab

Printed Name

For Against Abstaining

14 - 0 - 0

Motion: Passes/Fails
Motion #12

Date: 4/24/18

I move that the Rensselaer Union Executive Board approve Christian Students on Campus as a Union Affiliated Club.

So moved by:  
Caitlin Kennedy

Seconded by:  
David Roeb

For  Against  Abstaining
10  0  3

Motion: Passes/Fails
Motion #13

Date: 04/24/2018

I move that the Rensselaer Union Executive Board allocate $10,000 from club returns to Performing Arts Fy 19, Goal A, Program 1, Line 3, Account 567 for Student Performance Expenses in EMPAC for multicultural organizations, pending available club returns.

So moved by:

Signature

Jala Etemadi
Printed Name

Seconded by:

Signature

Ezra Tebow
Printed Name

For Against Abstaining

12 0 1

Motion: Passes/Fails
Motion # 16

Date: 4/24/2018

I move that the Rensselaer Union Executive Board retract the Ad Hoc Committee's report "Club Review Based on Current Club Classifications" previously approved on March 29, 2018.

So moved by:

Anissa N. Choinière
Signature

Anissa N. Choinière
Printed Name

Seconded by:

David Reab
Signature

David Reab
Printed Name

For Against Abstaining

1 - 10 - 2

Motion: Passes/Rescinded
Motion # 17

Date: 4/24/2018

I move that the Rensselaer Union Executive Board amend the "Club Review based on current club classification" report as attached.

So moved by:

[Signature]

[Printed Name]

Seconded by:

[Signature]

[Printed Name]

For Against Abstaining
8 1 4

Motion Passes Fails