Rensselaer Union
Executive Board

Attendance
2/15/2019

Date

Matthew Rand, President of the Union
Rasika Ekhalikar, Vice President of the Union
CJ Markum, Graduate Rep
-----Class of 2018 Rep
David Raab, Class of 2019 Rep
Anissa Choiniere, Class of 2020 Rep
Andrew Waltzer, Class of 2021 Rep
Ida Etemadi, Club/ICA Rep
Kay Sun, Club/ICA Rep
Ciera Williams, Club/ICA Rep
Ryan Delaney, Club/ICA Rep
Ananya Murali, Club/ICA Rep
Brooklynn Parker, Club/ICA Rep
Caitlin Kennedy, Member at Large
Caroline Ringel, Member at Large
Cohen Davis, Member at Large
Brian Mansaku, Member at Large
Christopher Maria, Member at Large
Matthew Heimlich, UC Rep
Ezra Teboul, GC Rep
Joe Venusto, Senate E-Board Liaison
Deepika Senthilnathan, Club Financial Advisor
Rensselaer Union
Executive Board

Guests (Please Print)

Ellie Mees
Stefanie Warner
Hannah Merrow
Steven Sperazza
Richard Mussuff
Steven Allard
Bryan Johns

Justin R. Etrine
Darby Burns
Tegus Narayan
Flying Club

Stephen Hansen:

Flying Club President

Charges charged this Fiscal Year should have been charged in the last one
Paid upfront by students last year but were not encored until this year
Last year, Flying Club ended in surplus and is now facing a deficit
Requesting $3563, the total of charges charged in the wrong fiscal year

Rasika:

Competition that the charges pertain to was in May

Matt Heimlich:

Club dues do not offset the charges
Flying Club has 74 due paying members

MOTION #1: MOTION TO REALLOCATE $3563.00 TO THE FLYING CLUB TO BALANCE THE BUDGET FROM LAST YEAR’S NIFA COMPETITION FROM CLUB CONTINGENCIES

Rasika:

Money can come from facilities, travel contingencies, the budget could be overspent, or it could come from club contingencies

Anissa:

How much money is in contingencies?

Rasika:

$29,000

Steve:

This has happened to sports clubs in the past as well
There were no mistakes made
Timing is just tricky around year end
Ida:

Returns were high because costs all members had paid in the previous fiscal year

Ciera:

The club should just be allowed to overspend its budget

*Motion #1 is ruled out of order*

*MOTION #2: MOTION TO ALLOW THE RPI FLYING CLUB TO OVERSPEND THEIR BUDGET BY $3563.00 TO BALANCE THE BUDGET FROM LAST YEAR’S NIFA COMPETITION PASSES 13-0-0*

**Gaming Club**

*MOTION #3: GAMING CLUB MOTION FROM TWO WEEKS Ruled OUT OF ORDER*

Richie:

All members will now travel together to the trip

The group will reserve an AirBnB

$830.26 is the total from travel and registration costs

David:

Travel and hotel will come out of next year’s contingencies

Registration will come from this year’s budget

Rasika

Will all of the members be activity fee paying students?

Richie:

Yes

*MOTION #4: MOTION TO ALLOCATE $430 TO GAMES CLUB FOR 60-40 SPLIT FOR TRAVEL*

Steve:

You cannot pay until you are there

The AirBnB

Davud:

It is all through direct travel

Caitlin:

For AirBnB you pay when you book it

*MOTION #4 Ruled OUT OF ORDER*
MOTION #5: MOTION TO COVER COST OF ADMISSIONS FOR THE FOUR MEMBERS OF THE GAMING CLUB AND TRAVEL COSTS TO COMPETITION PASSES 11-1-1

David:

Cameron was of the opinion that we should keep up their budget and just give them the cost of admission

If we want to change the budget its fine, but that's a decision we will make in here

Committee Report

Ida:

MAP is working on creating a Union document with all of the different services offered

The Union Logo is being voted on so go vote via your RPI email

Director Report

Steve:

Commit to be fit has over 100 people participating in it

We will start running seminars, one specifically for grad students by SEFCU

On April 4th we will be doing a graduate Olympics as part of our graduate programs

Global Medical Brigades

Srija:

Our club is dedicated towards providing relief to rural communities in Central America

This year for domestic travel to JFK Airport we will be using charter buses from Yankee Trails

We are asking for a subsidy of $540

We are also asking for the union to cover the other 60 percent of the cost for this year

Usually we cover it with WeR gold but this year it won't be available for us to use until March 31st

We want to ensure that we can travel successfully to Honduras

We are normally able to fundraise over $1000 and we fundraised over $2000 this past year

Something as simple as busses shouldn't stop us from traveling to Honduras

Rasika:

If you don’t make enough money with WeR Gold, how will you repay the union?

In the past we have had bake sales and we also have partnerships with businesses in troy

David:
Why wasn’t this included in the budget

Srija:

In the past there were so few students that students should drive themselves but this year we need a lot of medications and equipment and luggage so

Deepika:

How many students will be going this year?

Srija:

We have 19 students

Caitlin:

How much does each student pay?

Srija:

Each student pays $990 dollars for the trip

This year it is 1750 per student including flights

MOTION #6: MOTION TO REALLOCATE $540 FOR THE 40% SUBSIDY FOR BUSSING TO JFK AIRPORT

Ananya:

I was in the brigade last year but I’m no longer active

Rasika:

I think we should give them all of the money and not ask them to pay it back

We gave them a very little amount of money

We gave them fully

Caitlin:

Each student pays $1800 and they should go to the airport

CJ:

They have never even able to get a full brigade

I would have no problem paying the entire cost

Anissa:

This is a huge thing and it makes us look very good when we support groups like this and is an experience they can’t get at other schools

Kay:
I talked to Risheel who mentioned he meant to spread more information after coming back from the trip to educate other students.

We have more diverse students now with different interests so I think we should help out clubs that have these specific interests.

CJ:
Can we just include all of the money on this motion so we don’t have to have multiple motions?

MOTION AMENDED TO READ: MOTION TO REALLOCATE $1350 FROM CONTINGENCIES TO PAY FOR THE 100% Bussing Costs PASSES 11-0-2

Anissa:
I just wanted to point out that WeR gold donations are dropping since the release of VP Eastin’s email.

Ciera:
The WeR Gold is specified toward the medications to take on the trip so they should use it for that rather than just getting there.

MOTION #7: APPROVE DEEPIKA SENTHILNATHAN AS A CLUB ICA REPRESENTATIVE PASSES 12-0-1

Matt Rand:
Brookelyn resigned
Move to appoint Deepika as a Club/ICA Rep to replace Brookelyn and I will be sure to accompany her to the senate meeting.

Matt Heimlich:
I think we’ve all seen the work she has put in this year.

David:
What were the grounds of not appointing her at the last Senate meeting?

Nancy:
Only five of the 11 E-Board meetings were attended.

Anissa:
She is part of policies committee and has been there as many times as anyone else.

Kay:
If anyone worked with Deepika, go to the next Senate meeting for support and to show what she has done for the board.

Justin:
These are the notes from last night’s meeting

Steve asked to elaborate on experience and said it was a good experience so far
She said she is on polices and worked on the special rules of order
Ellie asked how the work with the budget went
She was not able to meet with me or Rasika
Stef asked if she attended regularly
Steve asked why she couldn’t attend the last senate meeting
The vote went to 8-8-2
I abstained

**Senate Report**

Matt Rand:

Joe couldn’t make it tonight
Much gratitude to everyone who participated in
Changed RnE to elections commission
Senate passes elections hand book

Kay:

What technical difficulties were encountered when it could not be livestreamed?

Justin:

We’ve had this issue for about two weeks now

David:

Doesn’t it Bluetooth connect to your phone
There could’ve been more effort

Matt Rand:

Not about report so comment out of order

**Presidents Report**

Matt Rand:

No report
Big Red Freak Out is coming up
We will need people there to hand out the swag as we approved earlier this year
I will remind you all again next week
Still setting up the opening of the Veteran’s lounge
We will meet at the front door and then disperse
I will send out more info later this week after meet with Steve on what we need to get done

**Member Reports**

**Rasika:**
Players is having a show on the 16th 17th 18th
Concerts will be announcing the concert at Freak Out
Member of the week goes to Cohen for writing his first motion

**MOTION TO MAKE COHEN DAVIS MEMBER OF THE WEEK PASSES 12-0-1**

**David:**
The UAR is on the Union website under the finances page

**Kay:**
At 8:19 PM I received an email (insults directed at Kay and against BizOps)

**Caitlin:**
It’s not true
BizOps has done a lot of work this year

**Anissa:**
Conflict of interest survey is going out after tonight’s meeting

**Matt Rand:**
Institute has an ADA compliance
Any livestream would need to be ADA compliant and we would need to have it professionally recorded and need a transcript during the time of the meeting
One quote conservatively for a year gave it about $1500

**Justin:**
The motion says they must be open to recording or to livestreaming by any member of the union and money doesn’t need to be spent on that

**David:**
More on the ADA thing its coming on the future and it is a serious thing we are working on
1. Roll Call @ 8:00 PM

2. Welcome

3. Presentations
   a. Flying Club - 8:05 PM
   b. Games Club - 8:30 PM
   c. Global Medical Brigades - 8:50 PM

4. Reports:
   a. Committee of the Week – MAP
      i. Next Week – Logo Design Team
   b. Director’s Report
   c. Senate Report
   d. President’s Report
   e. Member Reports

Contingencies FY18 Beginning Balance $32,500
Contingencies FY18 current balance $25,117.50

Contingencies FY17 Beginning Balance $32,500
Contingencies FY17 this week $21,922.65
**EXECUTIVE BOARD PROPOSAL COVERSHEET**

**CLUB**
RPI Elyng Club

**ACCOUNT NUMBER**
302057

**DATE SUBMITTED**
2/13/18

**HEAD CLUB OFFICER**
Stephen Hansen

**PRESENTER**
Stephen Hansen

**PHONE NUMBER / EMAIL**
203-779-9065 / Hansenu

**No. of Members**
RPI Students: 74  
Faculty/Staff:  
Community:  

**Present Rensselaer Union Subsidy:** $ 

**REQUEST SUMMARY:** Please list items/services to be purchased and their costs.

<table>
<thead>
<tr>
<th>Item/Service</th>
<th>EXPENSE</th>
<th>INCOME</th>
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<tbody>
<tr>
<td>1. NFPA Nationals Competitions</td>
<td>$3,663.24</td>
<td>$103</td>
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<td>2.</td>
<td></td>
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<td>3.</td>
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<td>5.</td>
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Total $3,563.24  

**JUSTIFICATION & EXPLANATION:**

Has this been requested before? No  
(for example: at budgeting or prior EBoard meeting)

Please attach another sheet with the following information:

a. Detail of items/services to be purchased. (copy of quote, etc.)
b. Demonstration of need/interest, or background.
c. How will this impact future budgets. (service/maintenance cost, replacement cost, etc.)

**Reviewed by**

<table>
<thead>
<tr>
<th>Reviewed by</th>
<th>DATE</th>
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</thead>
<tbody>
<tr>
<td>John Brown</td>
<td>02/13/2018</td>
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<tr>
<td>Executive Board Representative</td>
<td>2/13/18</td>
</tr>
<tr>
<td>Rensselaer Union Finance Coordinator</td>
<td>2/13/18</td>
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<tr>
<td>Rensselaer Union SARP</td>
<td>2/13/18</td>
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**COMMENTS** by Rensselaer Union SARP

**COMMENTS** by E-Board Representative

☐ Approved  ☐ Reserves  ☐ Not Approved  ☐ Contingency

Form available for download at union.rpi.edu/club-finance
Executive Board Proposal for the RPI Flying Club

Presented by Stephen Hansen

The officers of the RPI Flying Club have noticed that charges made for last year’s national NIFA competition held in Indiana were not charged on the proper fiscal year, resulting in a deficit for this current year’s operating budget. Last year, the NIFA team paid for their expenses in advance of their incursion, with the intent that both the income and expenses would be charged in the same fiscal year. This, however, was not the case. As a result, the club finished the 2016-17 fiscal year with a surplus of funds. This should not have happened, as this surplus should have been offset by incurring these charges.

The charges in question include those necessary for the NIFA team’s competition, and expenses involved in their travel and participation at the national competition in Indiana. They have been entered into our club’s budget during the duration of July 4th to August 19th 2017, with eleven (11) of those charges being entered by our SARP on July 16th, 2017. These are outlined in the Concur Expense Report provided, and add to a total of $2,933.23. Two other airfare charges also appear on CMS, for $215.98 and $191.98, on August 19th, as well as a reimbursement charge on July 4th for $222.10, brings the total cost of the NIFA event to $3,563.29.

We request the value of these costs in full as a means to balance our current budget, allowing us to continue operating as originally budgeted.

- $3563.29 requested to balance the budget from NIFA national competition charges.
Expense Report  
Report Name: RAF NIFA competition Cameron

Employee Name: McLean, Cameron R.  
Employee ID: 660006301

Report Header  
Policy: RPI Expense Policy  
Business Purpose: flying club expenses for national competition  
Report Key: 55038  
Report Id: C39600440E164F079A39  
Report Date: 06/23/2017  
Approval Status: Approved  
Currency: US, Dollar

*Custom 01 - Destination: Dublin Ohio  
*Custom 02 - Start Date: 05/07/2017  
*Custom 03 - End Date: 05/15/2017

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<td>Enterprise Holdings (St. Louis)</td>
<td>St Louis</td>
<td>RPI AirPlus</td>
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<td>100.00% ($544.68)</td>
<td>3010-3137-302057-30300-201602-Portfolio</td>
<td>Group 1</td>
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<td>Business Purpose: flying club expenses for national competition</td>
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| 05/15/2017       | Hotel        | EXTENDEDSTAY 681 | EXTENDEDSTAY 681 | Dublin | RPI PLOG | $323.10 |
|                  |              | Business Purpose: flying club expenses for national competition | | | | |