Rensselaer Union
Executive Board

Attendance
2/9/18

Date

Matthew Rand, President of the Union
Rasika Ekhalikar, Vice President of the Union
CJ Markum, Graduate Rep
David Raab, Class of 2019 Rep
Anissa Choiniere, Class of 2020 Rep
Andrew Waltzer, Class of 2021 Rep
Ida Etemadi, Club/ICA Rep
Kay Sun, Club/ICA Rep
Ciera Williams, Club/ICA Rep
Ryan Delaney, Club/ICA Rep
Ananya Murali, Club/ICA Rep
Brookelyn Parslow, Club/ICA Rep
Caitlin Kennedy, Member at Large
Caroline Ringel, Member at Large
Cohen Davis, Member at Large
Brian Mansaku, Member at Large
Christopher Maria, Member at Large
Matthew Heimlich, UC Rep
Ezra Teboul, GC Rep
Joe Venusto, Senate E-Board Liaison
Deepika Senthilnathan, Club Financial Advisor
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<tr>
<th>Name</th>
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<tr>
<td>Liam Ryan</td>
<td>Geoffrey Thomas</td>
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<td>Ryan O'Seill</td>
<td>Mikhail Biltser</td>
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<td>Sean Hurst</td>
<td>Michael Crisci</td>
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<td>Cassandra Castillo</td>
<td>Tejas Narayan</td>
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<td>Victoria Castillo</td>
<td>Steven Allard</td>
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<td>Paul Miller</td>
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<td>Rahul Mehta</td>
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RPI Students for the Exploration and Development of Space

Michael C
Hi I am the current president Michael Crisci. Our club objective is facilities education and initialization of technical space-related projects. Our current goal is to create a cube satellite. We want to start hosting public events like Night Barbeque, and education of space knowledge among kids as well as screenings. We are affiliated to the national organization, SEDS. The club wants to spread the common conceptions and things of space that people have never heard about before. We want to talk to anyone else that has a remote interest and bring everyone together.

Chris M
How long has the club existed?

Michael
It was founded originally by Orian Breaus back in 2011. I found him actually on a RPI webpage and reached out to him back in November. He then sent me everything.

Steve
Yea it was funded longtime ago back in 2011.

Matt
You mentioned the national organization and the conference as well as the events they put on. Can you talk more about what they do?

Michael C
So the organization picks a school that has a chapter and have speakers talking about different topics and concepts related to the space. I don’t know where it is this year but yea.

Ananya
How many members does the club currently have and what has the club done for recruitment this year?

Michael
We have 12 members that consistent show up to the meeting. We haven’t done much yet for recruitment. But we want to develop a concept and start filming youtube videos.

Rasika
Do you have a faculty advisor?

Michael
Yes, we do. The unergrad dean of xxx is our faculty advisor.

Tejas
I have two questions. Ugh wait I forgot the second one. Umm, let me just say the first
one now. Yea I have one question. What are you going to do as a club like after being recognized?

Geoffrey Thomas: We just wanna create more and more concrete objective now. And just make something that goes to the space.

Rasika: Queue is exhausted. Would you mind stepping outside the room while we are making a decision. I have a motion before me it’s the first motion of the night and it reads…(see later in the first motion) Questions for wording or language of the motion? <NONE> Questions for merits of the motion?

CJ I thhink the club is identical as Interplanetary that we approved early last semester, beside that Interplanetary doesn’t have a national organization and these guys do. However, looking forward in the future as they are pursuing for a budget, I don’t feel that we should approve two identicl clubs that are going for a budget. I want to say maybe tell them to merge, but obviously we can’t do that. But i just wanna say that they are really really really similar.

Caitlin Oh am I the next one or… Okay. Um, they have a lot of differences in terms of space stuff and there wasn’t a general space club before. Other clubs are mostly just focusing on specific things in the space. For Interplanetary, they claim have different aspects and things.

Brian Do interplanatery actually shoot rockets?

CJ They um… Can I respond to that?

Rasika Yea

CJ They submit all the designs to NASA for competitions, including the full rocket boost system and dealing with rockets operation and other things. Interplanetary also operates on different planetary aspects.

Steve This is a club that is not asking to be approved but not to be sunset. The E-Board has alr approved them in the past. So in this case, this is a more non-sunsetting process
instead of a new club recognition process. They were established back in 2011.

Chris M
I just want to ask a question to the Board. Is merge between two similar clubs possible?

Anissa
Umm Can I respond to that?

Rasika
U are next on the queue

Anissa
Okay good. So last semester there are three food clubs. And I tried to make a meeting
with them at the end of last semester to see if they would be open to merging with each
other. But we can’t really force them to do anything. However, we can bring them
together and talk to them. Maybe they can realize that they can work together and have
more programs and just overall better operations. Caitlin maybe it ll be put that onto you
in the future.

Caitlin
<Smiled and nodded.>

Chris M
Maybe they would be open to the option, contigent on how to merge?

Rasika
Question for anissa

Anissa
I just looked that up and they are not on CMS.

Steve
Maybe space society

Anissa
No it’s not here, not on record

Caitlin
Were they sunset?

Anissa
i don’t think sunset was a thing

FIRST MOTION:
I move that the Resselaer Union Executive Board to approve RPI Students for the
Exploration and Development of Space as a Rensselaer Union Recognized Club.
Moved by Caitlin Kennedy Seconded by Brain Mansaku

Motion passes 14-2-0

[the club came back in]

Rasika:
Can you guys submit the minutes of your meetings later?

Geoffery
Okay yea! We want to wait till we get approved. We will do in like 20min

Rasika
yea that's fine. Take your time.

Special Rules of Order
Anissa
The policies been around so we are just gonna go through the new portions. Hardcopy unfortunately is not colored. In the first part instead of the Executive Board that was just for us purpose then we realize the things audience may have we added the attendees. People come in and present, we never have something written down anywhere that they need to leave during our voting. So we are just formalizing that part in the policy now. This is not coming to the most general definition we have in the policy that’s not there yet. We are working on another project for the conflict of interests now. But yea people will come back to the room after we vote as said in the next part. And live stream. People are allowed to create audio recording. And when the Board is talking about sensitive things, PU is allowed to ask people to delete the recording right in front of him or her. And E-Board doesn’t not condone live streaming.

Rasika
We are starting a queue now for questions

Caitlin
for 5 a), if we got in the situation where people don’t think they themselves have a conflict of interest, what are we going to do?

Anissa
They are actually all in the policy Special Rules of Order reference that but it’s not a thing yet. So as long as it’s written down somewhere for now. A survey for that is coming up soon.

Jonathon
In the part mentioned asking peoplel to delet in front the PU, is there any pressure on people to do that?

Anissa
we can’t really force anyone to do anything. so the answer to the question, I guess, is
no. But prior to this document, there’s nothing similar that’s written anywhere. Probably we shouldn’t be forcing them but sort of highly suggest.

Caitlin
Maybe if no live stream, we can have some summary at the end.

Anissa
but no video recording and just post that

David
i generally like this but the president can ask for a copy of the audio? did you add that after monday?

Anissa
yes

queue’s empty

rasika
I have a motion in front of me and it reads

question on merits

CJ
It’s nothing to do with anything, I like this policy. Again i always see large picture type of thing. So Turning Point was the first thing in the semester and two or three meeting after that we have this policy sitting in front of us. E-Board free speech is going to be questioned. This might be one of those things that we can attach onto the policy of the conflict of interest instead of us passing in the special rules of order?

Matt
From my understanding we have done all those things in the past couple of meetings. So we have followed this policy here in the past. So it is inline with what we did in the past. The president get to ask the individual showing audios in front of him and amend it. I think it is a more contentious thing. Motion to strike… Can i make a motion to do that?

Rasika
you can’t motion to do that.

Annisa
It technically doesn’t give them the power to amend but I can ask you guys.

Matt
You can’t ask them to stop recording

Caitlin
oh i think this respoindng was at the bad time, in that time we were like we didn’t have anything to follow. we had no policy that held our grounds. we are not censoring anything we just are not trying to put out credential information. And I think it’s cool that we now have so advanced technology that can do a lot of things but I think the technology advantage should be properly utilized.

Jonathon
What does the power you people mentioned does

Steve
power to close the meeting

Jonathon
but what about the rights of students

Anissa
point of clarification
this was put in in case someone slip out somehting that shouldnt be said in a public meeting

Jonathon
I am wondering if i know it, but i still hold on to the public meeting confidential information. But i know what is good and what is bad and you guys trust me on that.

Anissa
But hearing something from the audio and video is different.
Siri: yes
[Eboard: hahahahah… hehehehe…]
i don’t know about the situation you mentioned specifically.

David
i don’t really like this part of the policy, you can’t really ask someone to delete their recordings. Why are we writing it down if we can’t really do it? But he or she certainly anyone in the room would feel obligated to apply he rule if they acknowledge the rule. People would tell others it’s a big deal and make them relaize.

<broonkelyn arrived>

Anissa
if we strike that single line…

Brian:
It doesn’t grant the president any power. Let’s say if we have a bad pu that doesn’t tell if public meeting contains sensitive information. The video clip of certain sensitive info can show admin a bad image. Therefore i think it is something we should put in the policy.
ciera
i do agree with the line being that. People can contest if pu ask them to do that. But by intensionally saying something in front of the audience that might be confidential, someone among the audience or E-Board member might easily abuse that line of policy. The PU will then have power to check or ask ones to delete their recordings.

cj
Based on Roberts of order, the president are allowed to just ask ppl to leave. They can motion to apologize/censor/expel from org/limit their speech rights. President can ask them to stop recording, at that time if they disobey, then pu can just ask them to leave the meeting

Matt
pass

anissa
it doesn’t giv them any power
i don’t know much about the recording properties or their actions
but it’s just nice to have it in there, kinda like Brian said that it acts as a reminder. And like David said that it would carry some weight.

ciera
i put myself back there again. The pu now have the ability on the matter of some sensitive issue
they can just cut it off beforehand. PU can use this ability to ask people to stop record in the first place. Also there are no on else on the queue

steve
quesiton to roberts rule becuase i don’t know much about it. But from what I have seen in the past, it’s always members that ask to close the meeting not the PU. But maybe I am wrong. It seems always being one member motion, another second in order to close the meeting.

anissa
a chair cannot just close a meetng
but they can ask people to be removed

brian
pass

brookelyn
pu can be overturned by the board
can we include that in the bylaw

rasika & anissa
it’s already in there
rasika:
nothing has changed in the policy

SECOND MOTION:
[I move that the Resselaer Union Executive Board amend the “Rensselaer Union Executive Board Special Rules of Order” as attached.
Moved by Anissa Choiniere Seconded by Caroline Ringel.]
Motion passes 15-1-1

room reservation policy
Kay
purpose of policy is for Jean to have rules to follow for people reserving space
excel sheets in drive with percent usage of booking hours to show that primetime hours exist
a group is responsible to clean up room afterwards, made so its easier for admin to run building
controversial!!!
- most of meeting rooms in union are booked 4-9 pm
other times not really booked (50%) 

ananya
whyd you change primetime from 4-9 to 4-10

kay
it ends at 10

anissa
question about part 4c
recomendations for clubs for booking meetings in mothers? (its usually used for special events but swe meets there)

kay
its meant to be for special events

anissa
friend is very concerned bc they couldnt book meetings anymore, they have weekly meetings there

kay
for special cases like SWE talk to jean or operations to be reclassified

CJ
union rec organization with 100+ members have no place to meet but mothers
- wanted to find more study room in campus, mother was not used too much
further restricting it doesnt make sense
Rasika
Mothers is only used for special events, twice a month is special enough

Kay
all bookings must go through jean, talking to her can classify clubs events in different categories
- if a club is not using space as specified in EMS we can send warnings etc
- mothers is specified as special event space because of its size and accomadations

David
exceptions to the policy could be submitted to operations dept ????
- eboard can always make exceptions
not concerned about restriction as it is a judgement call

Matt H
why cant mcneil room be booked on sundays

Kay
students like to study for school

Matt H
why in 4G is mothers not part of study space for finals

Rasika
every other room is booked for study space, mothers therefore is the only option

Matt H
since stugov use more that 4 hours for primetime hours would we have to go to operations

Kay
Stugov is an exception… we are given priority baby

Rasika
all organizations register as individuals

Matt H
man we are breaking our own policy

Anissa
executive board should have some say in exceptions

Brooklyn
little bit of nitpicking… change should to must in 4D  “must be accounted for”
Tejas
for special events you gotta contact operations to analyze risk… would a meeting that is
not held every week have to go through that

4H stugov gets priority .. is there an order for recognize or affillitaed

Kay
no order for rec or affl

Rasika
purpose is for people that are gonna be cooking so they dont kill

Tejas
reg meetings that dont take place every week are classified as special events
technically… would they still have to talk to operations

Kay
theyd fall under club meetings since it is normal club meetings… not a special event

Cierra
are we violating our own policy? people can be in committees without being in stugov
we live in sgs anyways

CJ
specific example, habitat for humanity is biweekly… def as a club meeting… technically
this is special event, there is discrepency

Kay
change weekly meetings to regular meetings so there isnt a loophole

Brooklyn
should be changed in 1A as well

Ananya
pass

David
exceptions to this policies… can we add that appeals can be made to eboard

CJ
point of clarification
say theres an outside org that has it booked and someone tries to book

everyone
EMS doesnt let you
kay
recognized clubs cant just kick people out… only student government can

CJ
priority is stugov, then clubs, then outside orgs
- how do we give priority so people arent kicked out get notified about it

Rasika
Jean tries to keep people notified when things like this occur

Brooklyn
how does priority system work

Kay
besides this policies there are several followups
we need to update the priority system and ems with jean
if they submit a room reservation request at the beginning of the semester jean can prioritize

Steve
ems will be updated in the summer

CJ
as of right now ems is open 24hours but issues come up when trying to reserve when admin isn't there
- 7am reserved admin is not awake
should we put this in the policy

David
union is closed then

Kay
that's not the point of policies

Rasika
I have a motion in front of me and it is the third motion of the night. It reads…[see the THIRD MOTION below]
question for wording or language

Matt H
can you go through what was changed

Rasika
not technically wording or motion

Kay
first change is in 1A (regular meetings)

2A special events

4D the MUST!

bottom: exceptions can be appealed to exec board

brookelyn
what was changed in 1A

Rasika
regular general body meetings
Question for merits of the motion?

CJ
what has come before the board before for prime time that is contencious

Anissa
greek orgs would be given lower priority than others

Kay
greek orgs with a house get lower priority in past motion

THIRD MOTION
[I move that the Resselaer Union Executive Board to approve The Rensselaer Union Room Reservation and Events Policy as attached Moved by Kay Sun Seconded by Caitlin Kennedy]

Motion passes 15-2-0

Reports:

Steve
for freakout you guys traditionally come in and help with give out the freakout tickets. If everyone can be there this year it would be great. It's uslally 10 minutes. But if it's longer than that let you guys go. I'm not gonna be there this year. My wife and i are going down to virgina as my son is playing. But my staff are gonna take care of it.

rasika
when is freakout

caitlin
2/24

rasika
we would be here at ??
Steve
5:30
no actually 5:15
Second thing, Mueller Center is hosting fresh check day, sodexo and health center are all gonna be there. Lauren is actually the one who initiated it here. She came and said can we do it, and it's a national day. Also, Joe and I are working right now to open Muller center lounge space there are already people studying there as it's quiet and they know that nobody will go and bother them. We want to do stuff for larger student body. We want to put wifi, outlets in the center of the lounge and tables that have power cords, really comfortable but may not architecturally correct designed chairs. Oh i know. They are terrible. We figured that it would be nice to let you guys know.

for weight room plates we want to also have some muller center logos on there

fitness class
more than 525 ppl signed up already. It's going really well. Next week, I will bring you guys a breakdown: undergra, grad, faculty, staff.

Senate Report
Joe
senate didn’t meet, but we are meeting sunday at 5pm to vote on UAR in phalanx not in shelnut.
that’s pretty much it

President’s report
Rasika
jazzman concert is tomorrow night. new club assignment has been sent out. Talk you your newly assigned clubs as well as newly assigned sarp if there’s any. Winter Carnival is this Saturday, GM week theme will be revealed there as well. Also David and I were documenting problems with CMS so that we can fix them later. And we noticed shared programs are a problem.

David
So basically we are trying to get cms to automatically do this, if you have a budget, copy and share a program. Just the way the budgeting works but one group needs to be the primary owner. Maybe a tag will work the best: separate color and make it obv that it’s not in their number

Brookelyn
That would be really good for multicultural clubs and what they do. During budgeting it was really hard to read the budget. the same decoration in different clubs for the same events. If there’s a way able to see what other clubs are approved for this same program can be helpful
Caitlin

eboard shou;d’n’t make a program joint

Brookelyn

ppl involved ar’n’t awre

Caitlin

r they not meeting

Brookelyn

older enough inherited, usually do it this way, people organized together improved by communication

Caitlin

but they should be communicating if they are putting an event together

Brookelyn

but also for some events, nine clubs collaborate

the odds getting everyone in a room is low

Steve

budgeting group talked about event collaboration and create a separate event collaboration event

putting money aside for club collaborating events specifically rather than put it towards the club so that they have to budget it. That would also be the best looking thing for eboard, like for stu gov and multicultural, and for small groups even. something to look at for next year’s budget

Rasika

nothing else member reports

cj

I just have a question, few years ago, there was contension in eboard about college cancer organizations for example relay for life and now they don’t have a budget. If anyone knows anything about this and can talk to me after meeting that would be awesome.

4th motion of the night

[I move that matt hamlich be the member of the week. —moved by Kay Sun, seconded by Brookelyn Parslow

Motion passes: 11-4-2]

Ciera

I have another report that I wanna make. So there is a ambulance conference coming up in the next weekend. If members have any benchmark/things to ask
David
Car size

Ciera
That’s already on my list of questions. If anyone has any questions, let me know so we can reach out to other schools in the conference.
1. Roll Call @ 8:00 PM

2. Welcome

3. Presentations
   a. RPI Students for the Exploration and Development of Space - 8:05 PM
   b. E-Board Special Rules of Order Amendment - 8:25 PM
   c. Room Reservation Policy - 8:50 PM

4. Reports:
   a. Committee of the Week –
      i. Next Week – MAP
   b. Director’s Report
   c. Senate Report
   d. President’s Report
   e. Member Reports

Contingencies FY18 Beginning Balance $32,500
Contingencies FY18 current balance $25,117.50

Contingencies FY17 Beginning Balance $32,500
Contingencies FY17 this week $22,122.65
RENSES LAER UNION NEW CLUB EVALUATION

1. Club Information
   a. Club Name: RPI Students For The Exploration And Development Of Space
   b. Club Contact Name: Michael Crisci
   c. Club Contact’s Position, if applicable: President
   d. Phone Number: 203-979-2512
   e. RPI Email Address: criscm2@rpi.edu

2. Purpose Statement - In 2-3 sentences, using 3rd person, describe your club’s purpose and the benefits to those who join the club and to the Union as a whole:

   RPI-SEDS shall exist to promote the exploration and development of space, through educating people about the benefits of space, by supporting a network of interested students, by providing an opportunity for members to develop their leadership skills, and by inspiring people through involvement in space-related projects.

3. What are the goals of your organization? What annual or one time activities will you hold/have you held to reach these goals?

   The goals of RPI-SEDS are two-pronged. Firstly, we seek to establish a community where people of all space-related interests can come together to bond, organize, and express their passions. To this end, our first big goal is outreach; holding public events and creating publically-available media that can help create and foster interests in space.

   Our other main goal is technical acumen. Many clubs on campus specialize in a particular subset of projects (Rocket club does rockets, Rock Raiders does rovers, etc.), but very few attempt projects that demand a focus on multiple facets of space technology. To this end, we hope to fill in the void by creating technical projects that draw from numerous disciplines and skill sets. Our current goal, for example, is to create a cube satellite, which proposes numerous challenges in terms of structures, electronics, materials, science, rocketry, communications, and even logistics.

   To the ends of both of these goals, we plan to undertake the following:

   - Annual attendance of SpaceVision, an intercollegiate SEDS conference that hosts talks on astronomy, the aerospace industry, and space travel.
   - An annual celebration of Yuri’s Night, the anniversary of Yuri Gagrain’s orbit of the Earth through a large (hopefully interclub) barbeque.
• Design, creation, and launch of a fully-functional cube satellite via funding from private sponsors with the goal of performing a simple experiment in orbit.
• Design, creation, and launch of numerous space-related space experiments (such as weather balloons with cameras attached) through sponsor funding and fundraising.
• Creation of science-education media via a club YouTube channel, usually depicting simple experiments and/or mathematical explanations of space-related science.
• Public outreach events working independently and with other clubs, such as special screenings of movies, celebrations of astronomically-related holidays (Earth Day, the equinoxes and solstices), and hopefully more.

4. What unique opportunities can your club to bring to campus?

*RPI-SEDS* opens the door to a host of unique opportunities. The most practical include access to the SEDS alumni network and connections, affiliation with a national, apolitical, not-for-profit educational organization, practical experience with outreach and technical projects, and further networking with other SEDS students across the country. Communal, *RPI-SEDS* offers the RPI student body a non-specific space club where people of numerous interests can come together to collaborate (as opposed to current space-related clubs, which all specialize in specific facets of space science and design).

5. Has your club held an event that was open to the entire campus?

Not as of yet, however we are currently planning on hosting our first Yuri’s Night BBQ on April 12th. This will be a totally public celebration, open to anyone that wishes to attend!

6. Please attach three meeting assessments (or email to clubops@rpi.edu)

   i. See attached Excel doc!

7. Which category would best describe your club?

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<th>a. Academic or Professional</th>
<th>b. Campus Programming</th>
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<td>c. Club Sports</td>
<td>d. Greek Life</td>
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<tr>
<td>e. Hobby or Special Interest</td>
<td>f. Multicultural</td>
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<tr>
<td>g. Recreation &amp; Fitness</td>
<td>h. Religious</td>
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<tr>
<td>i. Service &amp; Volunteerism</td>
<td>Visual or Performing Arts</td>
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<td>j. Other</td>
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We are best defined as C: Hobby of Special Interest.

8. What is the membership of your club? What are the class years of the club’s members?
Current club membership belongs mostly to the classes of ’18 and ’19.

9. Who are the leaders/officers of your club and what are their responsibilities?

    President: Michael Crisci
    Chief spokesperson, in charge of organizing events, represent the club to SEDS-USA
    Vice President: Geoffrey Thomas
    Presides over and manages all technical projects, assists president
    Outreach Director: Victoria Castillo
    In charge of all media, media, advertising, and recruitment
    Secretary: Rahul Meka
    Manages membership lists, records and distributes minutes, handles website
    Treasurer: Ryan O’Neill
    Handles club finances, organizes fundraisers, seeks out sponsorships
    Lab Director: Paul Miller
    Maintains lab safety, organizes equipment

10. How will you grow and retain your club’s membership?

    Between technical projects, SEDS-sponsored inter-chapter competitions and events, and our own outreach activities, we hope to have something for every prospective member of RPI-SEDS to contribute to regardless of skill level. The number one killing factor for a club is being inaccessible, and we hope to be as open to any and all space-related interest as possible.

    In terms of recruitment, we plan to work through the usual channels at RPI, including the club fairs and other traditional methods. However, our primary method of recruitment will likely be advertising membership at our outreach events and through our media.

11. Why are you pursuing recognition?

    It would be unfitting to call ourselves RPI-SEDS without recognition from the RPI Student Union, of course. Cooperation with the Union helps us coexist and interact with other clubs and students on campus, expand our abilities to create outreach events, recruit people to work on our technical projects, and generally integrate with the community already on campus.

12. Are you affiliated with an off-campus or national organization?
Yes. RPI-SEDS is an official chapter of SEDS-USA, which can be found here: www.seds.org

13. Does your club intend to request a budget in the future? If so, what things would be requested (instructors, equipment, rental fees, etc.) Please be aware that recognition must be granted a semester in advance of a request for a budget.

Yes! RPI-SEDS is fully aware that our technical projects (which even at low estimates will cost a few thousand dollars apiece) are well beyond the scope of Union funding, and as such we hope to find private sponsorship beyond the campus for them. However, we hope that the Union will help us fund activities more directly related to our contributions to campus life such as Yuri's Night and other outreach activities. As time progresses, this may include cameras, food and the rental of tents/tables, promotional media (posters, banners, etc.), and travel expenses. This is all after we host our own fundraising events and endeavors first, of course.
Article I **Name**

Section I.1 This constitution for *RPI-SEDS* will remain in force following approval by the Executive Board of the Rensselaer Union. At such time, this constitution will remain in effect until the Union Executive Board has been formally notified or the club has ceased to exist in accordance to the sunset policy.

Section I.2 The name of this organization shall be *RPI Students for the Exploration and Development of Space*, hereafter referred to as *RPI-SEDS*.

Article II **Purpose**

Section II.1 *RPI-SEDS* shall exist to promote the exploration and development of space, through educating people about the benefits of space, by supporting a network of interested students, by providing an opportunity for members to develop their leadership skills, and by inspiring people through involvement in space-related projects.

Article III **Membership**

Section III.1 Equal Opportunity and Hazing

III.1.1 It is the policy of *RPI-SEDS* to provide, to the maximum extent feasible, equal opportunity to all qualified individuals without regard to race, color, religion, national origin, gender, sexual orientation, or disability for all aspects of the club's activities.

III.1.2 Hazing, reckless or intentional endangerment to health, or forced consumption of alcohol or other drugs for the purpose of initiation into or continued membership of *RPI-SEDS* is strictly prohibited.

Section III.2 Definition of Minimum Eligibility

III.2.1 It is the policy of the Rensselaer Union that all officers, appointed officers, committee chairs, and Voting Members of recognized clubs and organizations be full-time activity-fee-paying students and/or their spouses. Only Voting Members can vote in business and election matters. Only Regular or Voting members can run for and hold office.

III.2.2 There shall be 3 terms of membership annually that coincide with RPI's semesters.

III.2.2.1 For the purposes of this document, the Fall Semester begins one week prior the start of classes in the fall and ends on the first day of classes for the Spring Semester.

III.2.2.2 The Spring Semester begins on the first day of classes in the spring and ends the day after spring commencement ceremonies.

III.2.2.3 The Summer Semester begins the day after spring commencement ceremonies and ends one week prior to the start of classes in the fall.

III.2.3 To be eligible for Regular Membership of *RPI-SEDS*, a person must be a registered student of Rensselaer Polytechnic Institute and have paid the Rensselaer Union Activity Fee for that semester or be the spouse of a person who has paid the Rensselaer Union Activity Fee.

III.2.4 To be eligible for Associate Membership of *RPI-SEDS*, a person must be a registered student of Rensselaer Polytechnic Institute that has not paid an activity fee, the spouse or legal dependent of an RPI student, a member of the RPI alumni, faculty, or staff, or a registered student of Russell Sage College, Hudson Valley Community College or one of the other Hudson-Mohawk Consortium Schools currently enrolled in courses at Rensselaer.

III.2.5 Volunteer Membership is open to any person whose talents, skills, or knowledge will assist the organization in fulfilling its purpose, and who is not eligible for one of the aforementioned classes of membership.

III.2.6 The Executive Board of the Rensselaer Union may verify the eligibility of any member with the RPI's Bursar or Registrar.

Section III.3 Attaining Membership
III.3.1 To attain Regular or Associate Membership, a person must attend one Business Meeting, submit the required information (See §4.6) to the Technology Officer, and pay appropriate club dues.

III.3.2 To attain Volunteer Membership, a person must receive approval from the Executive Committee. Following approval, the person must pay appropriate club dues. Volunteer members may not constitute more than 5% of the club’s total membership without specific permission by the Rensselaer Union Executive Board.

Section III.4 Renewing Membership

III.4.1 To renew Regular or Associate Membership, a person must attend at least one Business Meeting during the semester, complete required paperwork, and pay any club dues.

III.4.1.1 Membership is automatically retained during the summer session for members on record at the end of the spring semester and registered for the next fall semester.

III.4.2 Volunteer Membership is only for one semester. Every semester a volunteer member must reapply for membership.

Section III.5 Removal of Membership

III.5.1 Regular and Associate Members automatically lose membership if they have not renewed their membership by the end of the third Business Meeting during a semester.

III.5.2 Volunteer members automatically lose membership at the end of every semester.

III.5.3 Membership is immediately revoked at the time when any member fails to meet the minimum eligibility requirements in §4.2.

Section III.6 Voting Rights

III.6.1 All Regular and Associate members shall be eligible for Voting Rights.

III.6.2 A Regular or Associate member attains Voting Rights by attending at least three activities/meetings during the semester. Voting Rights are given at the end of the last activity/meeting needed to satisfy this requirement.

III.6.3 Voting Rights are lost when a member:

III.6.3.1 is no longer a Regular or Associate Member of the club.

III.6.3.2 requests their Voting Rights be removed by written communication to the Executive Committee.

Section III.7 Membership Information

III.7.1 The club shall obtain the following information about every member

III.7.1.1 The complete first and last name.

III.7.1.2 Their Student ID number (for Regular or Associate Membership).

III.7.1.3 E-Mail Address

III.7.1.4 Record of amount of dues paid.

III.7.1.5 Any additional information required by the Rensselaer Union Executive Board.

III.7.2 Any other information collected by the club shall be optional as to whether the member is required to submit the information.

III.7.3 All information gathered other than the names and level of membership shall be confidential and only released to the Rensselaer Union Executive Board as required.

Article IV OFFICERS

Section IV.1 There shall be six officers of the RPI-SEDS.

IV.1.1 The President
IV.1.1.1 Shall be the chief spokesperson for the club.
IV.1.1.2 Shall call and preside over all Business Meetings and Executive Committee Meetings.
IV.1.1.3 Shall be responsible for coordinating all activities of the club.
IV.1.1.4 Shall be responsible for reserving rooms/space for all activities of the club.
IV.1.1.5 In the event of a vacant officer position, the President is responsible for ensuring those duties are fulfilled, either directly or through delegation.
IV.1.1.6 Shall represent the club at the monthly SEDS Council of Chapters meeting as required by SEDS-USA.
IV.1.1.7 Shall keep the club informed of national SEDS activities and the actions of SEDS-USA National Executive Board.

IV.1.2 The Vice President
IV.1.2.1 Shall be charged with the responsibilities of the President when the position is vacant.
IV.1.2.2 Shall preside over, manage, and report about to the Executive Committee any and all technical club projects.
IV.1.2.3 Shall otherwise assist the President in their duties.

IV.1.3 The Outreach Director
IV.1.3.1 Shall be responsible for recruiting new members through the use of advertising and promotional materials.
IV.1.3.2 Shall be responsible for producing all required SEDS media and content through the official club social media outlets, including the website, YouTube channel, Facebook page, and Reddit account.
IV.1.3.3 Shall maintain all RPI-SEDS mailing lists and inter-club communication channels.

IV.1.4 The Secretary
IV.1.4.1 Shall maintain and submit the membership list and officer list as required by the Rensselaer Union Executive Board.
IV.1.4.2 Shall record minutes from Executive Committee and Business Meetings and distribute them via email and the RPI-SEDS website within 72 hours.
IV.1.4.3 Shall maintain and improve the RPI-SEDS website.
IV.1.4.4 Shall maintain the club archives, which may include, but are not limited to, membership and officer lists, club budgets, constitution, bylaws, correspondences, minutes, event information, awards, club policies and procedures.

IV.1.5 The Treasurer
IV.1.5.1 Shall be responsible for collecting dues and disbursing funds.
IV.1.5.2 Shall organize at least two successful fundraising events each semester as agreed upon by the Executive Committee.
IV.1.5.3 Shall communicate with private companies, organizations, and other potential sponsors to seek funding for technical projects.

IV.1.6 The Lab Director
IV.1.6.1 Shall maintain the RPI-SEDS lab space and keep it in line with all safety requirements put forth by the Union and the Institute Environmental Health and Safety Board.
IV.1.6.2 Shall organize the RPI-SEDS lab space in an orderly fashion and draft a lab manual with a comprehensive list of laboratory rules and guidelines.
IV.1.6.3 Shall have full power to remove persons deemed non compliant with Institute lab protocols and safety regulations from the RPI-SEDS lab space, logging a formal incident report for record-keeping and contacting Public Safety under extreme circumstances.

IV.1.6.4 Shall formally be in charge of telling the club when "IT'S TIME TO STOP!!!". This can and shall be promptly ignored by the rest of the club as required for comedic effect.

Article V MEETINGS

Section V.1 Business Meetings
V.1.1 The club shall have a minimum of six Business Meetings in Fall Semester and six in the Spring Semester.
V.1.2 All Business Meetings are open; however, members with Voting Rights are required to attend.
V.1.3 Business Meetings shall be scheduled at least one week prior to the meeting and all members with Voting Rights should be notified.
V.1.4 An Emergency Business Meeting may be called by the petition of 10% of the members with Voting Rights or by the request of 2 officers. Following the petition or request, the President must call a Business Meeting within 1 week.
V.1.5 Quorum for all Business Meetings shall be 50% of those eligible to vote. No official business can be conducted without quorum.
V.1.6 A simple majority vote is required to conduct business. The President casts a vote only in the case of a tie.

Section V.2 Executive Committee Meetings
V.2.1 An Executive Committee Meeting may be called at any time by the President. The President shall preside over the meeting.
V.2.2 Quorum for an Executive Committee Meeting shall be two-thirds officers.
V.2.3 Executive Committee Meetings shall normally be closed. The officers may invite anyone by a simple majority vote.
V.2.4 Executive Committee Meetings shall be open to members with Voting Rights.
V.2.5 In the event that a decision of the club must be made before the question can be brought before the voting membership, the decision may be made a simple majority vote of the officers at an Executive Committee Meeting. The decision must be brought before the entire membership at the next Business Meeting for ratification. The decision of the officers stands until the Business Meeting.
V.2.6 Each officer has one vote. In the event that an office is vacant, there is no vote afforded to that office.
V.2.7 In the event of that the Executive Committee ends any simple majority vote in a tie, then the tie will be broken by the decision of the President.

Section V.3 Election Meeting
V.3.1 The Election Meeting shall be held in the month of November each year.
V.3.2 The Election Meeting is open to members of the club and to any the member of the Rensselaer Union.
V.3.3 The Election Meeting shall be scheduled at least two weeks prior to the meeting and all members should be notified.
V.3.4 Quorum for the Election Meeting shall be 50% of those eligible to vote.

Section V.4 The official language of all Business Meetings shall be English, unless by unanimous vote of all those present in the meeting, an alternative language is preferred.
Article VI ELECTIONS

Section VI.1 Officers shall assume office at the beginning of the Spring Term each year.

Section VI.2 The officers shall be elected in the following order: President, Vice President, Outreach Director, Secretary, Treasurer, Lab Director.

Section VI.3 The highest ranking officer present shall run elections for each office. Should the presiding officer be running for any office, the next highest ranking officer shall run that election.

Section VI.4 During the Election Meeting, nominations for each office shall be accepted from the floor prior to the election for that office. Only Regular members may be nominated for office unless prior authorization is received from the Rensselaer Union Executive Board. The nominee may decline any nomination.

Section VI.5 Immediately following the close of nominations for a particular office, the membership of the club may question each of the candidates individually. Rules for questions and discussion may be agreed upon by a majority vote of the voting members present.

Section VI.6 After all the nominees have been questioned, a vote shall be taken. A majority vote of the voting members present is required to elect an officer. Should a majority not be received, the two candidates receiving the highest number of votes shall be questioned again using the procedure in §7.5 and another vote shall be taken. If there is a tie, another vote shall be taken, and if there is still a tie, the club should notify the Union Executive Board about the tie and provide an alternative solution to be approved by the Board.

Section VI.7 All votes shall be taken by secret ballot and shall be counted by the presiding officer.

Section VI.8 Voting members who will not be present for elections may submit to the Executive Committee their ballots for each office in a separate sealed and signed envelope prior to the election. They shall not count towards quorum. The envelopes shall not be opened until voting for the office is complete.

Section VI.9 If at any time there is a vacancy in any officer position, the Executive Committee or a majority of the voting membership may call for an election for that office that shall follow all Election Meeting rules except for §6.3.1 and §7.1. The term of office for the newly installed officer shall end at the end of the Spring Semester.

Section VI.10 If any members suspect voting improprieties during the election, the members must notify the Union Executive Board.

Article VII REMOVAL AND DISCIPLINARY ACTION

Section VII.1 Removal of an Officer

VII.1.1 An Officer may be removed for failure to perform duties satisfactorily or failure to comply with this constitution or the policies of the club or found to be in violation of Rensselaer’s Student Code of Conduct presented in the Student Handbook.

VII.1.2 To remove an officer, five members with Voting Membership, 10% of the members with Voting Membership, or the Executive Committee can call for a hearing to remove the officer. Notice shall be at least one week prior to removal. The officer has a right to be present during the meeting and present a defense. A two-thirds majority vote of the members with Voting Rights is required for removal. The officer will remain a member of the club (with Voting Rights if eligible) unless removed as a member.

Section VII.2 Removal of an Member

VII.2.1 A member may be removed for failure to comply with this constitution or the policies of the club or found to be in violation of Rensselaer’s Student Code of Conduct presented in the Student Handbook.

VII.2.2 To remove a member, 10% of the members with Voting Membership, or the Executive Committee can call for a hearing to remove the member. Notice shall be at least one week prior to removal. The member has a right to be present during the meeting and present a defense. A two-thirds majority vote of the members with Voting Rights is required for removal.
Section VII.3  Appeals

VII.3.1  Any Regular Member or Officer may appeal their removal by petitioning the Judicial Board of the Rensselaer Union. Their removal remains in effect until reversed.

VII.3.2  Any Associate or Volunteer member may appeal their removal by petitioning the Executive Board of the Rensselaer Union. Their removal remains in effect until reversed.

Article VIII  COMMITTEES

Section VIII.1  Standing Committees

VIII.1.1  The Executive Committee shall be a standing committee composed of the officers.

Section VIII.2  Ad-Hoc Committees

VIII.2.1  Shall be created by the Executive Committee with set goals and will operate for set time periods.

VIII.2.2  The Chair shall be appointed by the President and approved by the members with Voting Rights.

Article IX  FINANCES

Section IX.1  The Treasurer shall be responsible for compiling and soliciting budgetary proposals from the membership of the club.

Section IX.2  The Executive Committee shall review all the budgetary proposals collected and the Treasurer shall create the annual budget.

Section IX.3  The Executive Committee shall approve the annual budget.

Section IX.4  The Treasurer shall be responsible for presenting the annual budget to the Rensselaer Union Executive Board.

Section IX.5  The Treasurer shall oversee and manage the budget.

Section IX.6  The Treasurer, President, or Vice President shall have the authority to sign any club financial document.

Section IX.7  RPI-SEDS shall follow all Rensselaer Union financial policies and procedures.

Article X  POLICIES, STANDING RULES, AND BYLAWS

Section X.1  All policies, standing rules and bylaws must be available to any Activity-Fee paying student or any interested member.

Section X.2  A copy of the Bylaws must be placed on file at the Rensselaer Union Administration Office within five (5) business days following their approval.

Article XI  RATIFICATION AND AMENDMENTS

Section XI.1  This constitution shall be effective immediately upon ratification by a two-thirds majority of the members and subsequent approval by the Rensselaer Union Executive Board.

Section XI.2  If it becomes necessary that any part of this constitution be changed, or that additions are to be made, a two-thirds majority vote of the members with Voting Rights and subsequent approval by the Rensselaer Union Executive Board must be obtained.

Article XII  AFFILIATIONS

Section XII.1  RPI-SEDS is a college chapter of the international organization Students for the Exploration and Development of Space or SEDS.

Article XIII  COMPLIANCE WITH RENSSLEAER UNION POLICIES
Section XIII.1  In the event that this constitution comes in conflict with any Rensselaer Union policy, then this constitution will be superseded by that policy.

Section XIII.2  Club officers must attend mandatory Rensselaer Union activities throughout the year or face Union Executive Board judgments.
Rensselaer Union Executive Board Special Rules of Order

AUTHORITY

In accordance with Article V, Section 7 of the Executive Board Bylaws, the President has determined that special rules order are necessary; the Executive Board and any attendees of Executive Board meetings hereby adopt the following special rules of order, which supersede any other rules of order in cases which these special rules of order apply.

Adopted June 2nd, 2015
11-0-0
Amended September 20th, 2015
15-0-0
Amended February 8th, 2018
xx-xx-xx

FISCAL POLICY

When questions of fiscal policy come before the Executive Board, it is necessary for the Board to have modified rules of order. As fiscal policy decisions often come before the Board in the form of a proposal from a Union organization or other student organization, the Board requires a more open discussion than that of the standard in parliamentary procedure. At the discretion of the President, the Executive Board shall use the following rules of order during debate:

1. The President shall introduce the proposal and presenter(s), if appropriate.
2. The presenter(s) shall speak on the proposal, giving any relevant information and context.
3. After the presentation, the President shall open the floor for discussion on the proposal. During this time, the Board may clarify its understanding of the proposal by questioning the presenter(s). The President shall choose a method by which a Representative obtains the floor.
4. When the discussion has been exhausted, the President shall instruct the Representative responsible for the presenting organization to write a motion based on the previously formed consensus. This motion must then be seconded by another member of the Board.
5. Once, the President has a motion in hand, all parties with a conflict of interest as defined below will be asked to leave the room.
   a. A conflict of interest is defined as a set of circumstances that occur when an individual has competing loyalties, creating a risk that professional judgement may be compromised.
6. The President shall read aloud the motion, and open the floor for discussion on how the motion is worded. If a Representative suggests changes to the motion, it may be amended by the author, with the consent of the second. After each change the President shall read aloud the motion and open discussion on how the motion is worded.
7. When discussion on the wording is exhausted, the President shall open discussion on the merits of the motion. Any amendments or changes to the motion at this time must receive a majority determined by a voice vote, unless a show of hands is requested by a Representative or deemed necessary by the President.

8. When discussion on the motion has been exhausted, the President will call for a formal vote to be taken. If more motions need to be made to address the proposal of the presenters, they will follow the same procedure as the first motion.

9. The parties with a conflict of interest will be invited back into the room where the President will tell them the results of the motion.

ELECTRONIC VOTING

In cases where the Executive Board must conduct business, but is unable to meet, the President may entertain a motion to be voted on by means of an electronic vote through a proxy meeting. An electronic vote shall not be held if one quarter of the Executive Board Representatives object. A Representative shall make a motion via e-mail sent to every Representative and the President or via the Executive Board Facebook group, so long that all Representatives and officers of the Executive Board are included in the Facebook group. This motion does not need a second. When authorizing an electronic vote the President must establish a voting period of at least 24 hours and not more than 7 days. Once this time period has been set, it cannot be altered. Quorum must be reached in the time period set by the President in order for an electronic vote to be valid and binding.

In the case of an e-mail vote, in order for a Representative’s vote to be valid, his or her response e-mail must clearly indicate affirmative, negative, or abstention and be sent to the President and to all Executive Board Representatives. In the case of a Facebook vote the President shall determine a method that allows Representatives to clearly indicate their affirmative or negative vote or abstention from the vote that can be viewed by all other Representatives.

The President may use another medium for an electronic vote with the approval of the Vice President and Policies Committee Chair so long as the method meets the requirements placed on email and Facebook voting set forth previously in these rules of order.

The discussion thread of any electronic medium where the motion in question was discussed shall constitute the minutes of the meeting. These discussion threads shall be made public as minutes by the Secretary with the omission of any private or personal information such as but not limited to email address, phone number, place of residence, employment status, etc.

AUDIO/VIDEO RECORDINGS AND LIVESTREAMING

The Executive Board respects the public’s freedom to create audio and video recordings of open portions of meetings. Any party who intends on doing so must make it known to everyone present at the start of the recording and must immediately stop recording when asked to by the President. The President may also request that all copies of an audio or video
recording be deleted in front of the President if there is reason to believe the recording captured sensitive or confidential information.

The Executive Board does not condone livestreaming of meetings of any kind. The Executive Board or its members will not actively take part in or allow livestreaming meetings.

These policies are adopted to ensure the privacy of any party presenting sensitive financial or personal information to the Board and to allow the Board to freely express its opinions without interruption from biased parties.
THE RENSSELAER UNION

ROOM RESERVATION AND EVENTS POLICY

The Operations Department of the Rensselaer Union Administrative Office will handle all Room Reservations within the Rensselaer Union following the guidelines set forth in this document.

Any reservations made within the Rensselaer Union must pertain directly to the business, operations, and/or activities of the club or department that made the booking. Rooms within the Rensselaer Union are not to be reserved for study hours, office hours, meeting(s) with teaching assistants or professors, or other academic business without special approval. When reserving a room in the Rensselaer Union, Reservations can be classified as Club Meetings or Special Events.

1. Club Meetings

   a. Club Meetings are defined as any meeting that is held within normal group operations, such as a regular general body meeting or club officer meeting.

   b. Reserving Rooms

      i. For subsequent semesters, Room Reservations in the Rensselaer Union will open on Event Management System (EMS) 15 Institute business days after class registration opens for that semester.

      ii. All bookings within the Rensselaer Union must be made in half hour increments starting on the hour or the half hour.

      iii. All regular reservations must be made prior to 12 pm on the Institute business day preceding the date of reservation; any attempt to reserve a room after this time cannot be guaranteed.

      iv. Any group that cancels a meeting is expected to delete their reservation on EMS and/or inform the Operations Department as soon as possible to allow other groups to use the space.

      v. At the end of a reservation, it is the group’s responsibility to ensure that the room is reset to the furniture layout defined for that room and free of anything brought into the room by the organization.

         1. Groups should consider that it may take additional time to return rooms to their initial condition when reserving bookings. If another group has reserved the room immediately following a reservation, the room reserved should be prepared and vacated by the time the next booking starts.

   c. Primetime Hours

      i. Primetime hours within the Rensselaer Union are from 4 pm until 10 pm on any night where the Institute academic calendar indicates that there are classes the following day, with the exception of Sunday.

      ii. During primetime hours, only Rensselaer Union Recognized and Affiliated Clubs and Student Government Organizations will be allowed to reserve rooms for regular meetings.

      iii. All organizations eligible to book rooms within the Rensselaer Union during primetime hours are allowed a maximum of 4 primetime hours per week.

2. Special Events
a. Special events are defined as events hosted by a group that is not within regular club operations. Special Events may be booked within the Rensselaer Union after vetting and approval by the Director of Student Activities and the Operations Department for risk and risk mitigation.

b. Reserving Rooms for Special Events
   i. Clubs may book Special Events in advance by contacting the Operations and Student Activities Departments.
   ii. The Student Activities and Operations Departments may determine that a Special Event requires other rooms in the Rensselaer Union to close to the public or that normally scheduled events be cancelled or relocated.
   iii. All bookings within the Rensselaer Union must be made in half hour increments starting on the hour or the half hour.

c. All groups may book Special events and they do not count towards club primetime hour allotments.

d. Any group that cancels a Special Event must inform the Operations Department as soon as possible to allow other groups to use the space.

3. Events with Food

a. The Operations Department must grant permission for any club to cook on site. Clubs must provide information on how they will cook foods to gain approval.

b. Clubs selling low-risk foods, such as candy, pre-packaged products, and bake sale goods, may schedule events without obtaining prior approval. A list of ingredients in all food items must be available upon request.

c. Special Events using food need to be vetted by the Director of Student Activities and the Operations Department for risk and risk mitigation.

d. Approved appliances include: Crock-pots, rice steamers, microwaves, and electric griddles. Absolutely NO sternos or fire, exposed electrical heating elements, hot plates, or deep oil fryers are permitted.

e. BBQ grills, electric frying pans, and deep fryers will be approved for outdoor use on the patios on an individual basis. See the Director of Student Activities for details.

f. For additional information regarding food, please see the Student Activities Department.

4. Exceptions

a. Student Government Organizations will be given exclusive booking rights of the Student Government Suite (SGS). The Club Library (Room 3124) is not a part of the SGS.

b. The McNeil Room may only be booked on Friday after food service hours (3pm) and all day Saturday (7 am-1 am Sunday).

c. Mother’s Wine Emporium may only be booked for Special Events. Regular meetings in this space are not permitted.

d. If an event requires catering, an additional half-an-hour setup time and breakdown will be needed and must be accounted for when reserving the space.

e. The Games room is a space for all activity fee paying students to use free of charge during open hours. Certain gaming clubs have been designated space for member use and club programs. If a group wants to reserve the entire Games Room, it must give 10 Institute business days advance notice to the Operations Department.

f. The use of Rensselaer Union facilities will be subject to a fee, to be assessed by the
Operations Department, for groups that restrict the use of facilities by the activity fee paying student population.

\( g. \) During Study Days and Finals Week, all rooms within the Rensselaer Union, except for Mother’s Wine Emporium, will be reserved for studying and may not be booked by groups. If a group needs to hold a meeting during this time, special arrangements can be made.

\( h. \) Student Government Organizations will be given priority for general body meetings followed by Rensselaer Union Recognized and Affiliated Clubs.

Exceptions to this policy can be submitted to the Operations Department for consideration. Appeals of the Operation Department’s decisions may be submitted to the Rensselaer Union Executive Board. Failure to comply with the policy will result in the group being contacted by the Operations Department for a resolution. Continual failure to comply with the policy will result in appropriate actions being taken by the Operations Department.
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Rensselaer Union
Executive Board

Motion # 1

Date: 2/18/18

I move that the Rensselaer Union Executive Board approve RPI Students for the Exploration and Development of Space as a Rensselaer Union Recognized Club.

So moved by:
Caitlin Kennedy
Signature

Seconded by:
Bek
Signature

For Against Abstaining
1 2 0

Printed Name
Caitlin Kennedy

Printed Name
Brian Mansaku

Motion: Passes/Fails
Rensselaer Union
Executive Board

Motion # 2
Date: 2/18/18

I move that the Rensselaer Union Executive Board amend the "Rensselaer Union Executive Board Special Rules of Order" as attached.

So moved by:

Anissa N. Choinière
Signature

Anissa N. Choinière
Printed Name

Seconded by:

Caroline Ringel
Signature

Caroline Ringel
Printed Name

For Against Abstaining
15 -1 -1

Motion: Passes/Fails
Rensselaer Union
Executive Board

Motion # 3

Date: 2/18/2013

I move that the Rensselaer Union Executive Board approve the Room Reservation and Events Policy as attached.

So moved by:

[Signature]

Kay Sun
Printed Name

Seconded by:

[Signature]

Caitlin Kennedy
Printed Name

For Against Abstaining

15 - 6 - 2

Motion: Passes/Fails